COLLEGE OF NON-CONVENTIONAL VOCATIONAL COURSES FOR WOMEN, KOLHAPUR

Students feedback from 2016-17 to 2020-21

Feedback is collected online analysed and actions taken accordingly for better academic and support facilities.

I. Collection of feedback :

Feedback on teaching performance of every teacher is taken from the student at the end of every semester.The important parameters considered for the feedback are punctuality, command on language ,subject knowledge ,self confidence, use of teaching aids , lectures as per time table ,completion of teaching as per teaching plan ,intimation of internal assessment in time, providing learning outputs through case study, study tours etc, maintaining discipline in the class and encouraging students participation in class.

Feedback is taken using online platform with well defined, objective oriented questions on 5 point scale By and large 70 to 80% of students actively take part in feedback process One of the important aspect of the feedback system is that identity of student is not disclosed

Year	Total Students Respondents
2020-21	754 out of 1188
2019-20	768 out of 1216
2018-19	957 out of 1248
2017-18	563 out of 608
2016-17	588 out of 601
Total	3630 out of 4861
Percentage	74.68 %

Analysis of students feedback from 2016-17 to 2020-21 is given in the following tables:

Sr. No.	Rating	Number of Staff Members					
		2020-21	2019-20	2018-19	2017-18	2016-17	Total
1	A - Excellent (> 4)	11	9	8	8	5	41
2	B - Very Good (3.5 to 4)	11	9	15	9	10	54
3	C- Good (3 to 3.5)	5	12	8	3	0	28
4	D - Poor (2.5 to 3)	3	0	0	2	0	05
5	E- Very Poor (< 2.5)	0	0	0	0	0	00
	Total Staff	30	30	31	22	15	128

Grade	Percentage
A- Excellent	32.03
B- Very Good	42.19
C- Good	21.88
D- Poor	3.91
E -Very Poor	0.00

Analysis of the data reveals that 96.1 % of teachers graded between good to excellent whereas only 3 to 4 % of teachers show poor performance. The main reason attributed towards the poor performance is due to online mode of teaching where there is difficulty in delivering lectures and also difficulty in understanding by the students due to poor net connectivity.

Action taken report:

Feedback taken from the students is shared with teaching faculty members to let them know about their feedback from students and improve in the academic performance accordingly.

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COLLEGE OF NON-CONVENTIONAL VOCATIONAL COURSES FOR WOMEN, KOLHAPUR

<mark>Analysis of Students Feedback Report – 2020-21</mark>

Feedback of teaching performance of teachers was taken from students on five point scale at the end of each semester of the academic year 2020-21.The parameters considered are punctuality, command on language ,subject knowledge ,self confidence, use of teaching aids , lectures as per time table ,completion of teaching as per teaching plan ,intimation of internal assessment in time, providing learning outputs through case study, study tours etc , maintaining discipline in the class and encouraging students participation in class.

A total 754/1188 (63.47%) students responded to the survey the details of which are as follows

Name of Programme	Class	No of students		No. Of Teachers
		Term I	Term II	
B.Sc.(FTM)	Part –I	42	50	7
	Part –II	33	42	
	Part –III	58	46	
B.A.(DMFC)	Part –I	31	24	5
	Part –II	31	29	
	Part –III	32	30	
B.I.D	Part –I	37	36	5
	Part –II	33	27	
	Part –III	29	--	
B.A. (Multimedia)	Part –II	4	4	2
	Part –III	10	8	
	Part –IV	12	11	
B.Sc. (EVS)	Part –I	6	6	2
	Part –II	11	15	
B.Com.(Bank Mgmt)	Part –I	8	10	2
	Part –II	3	3	
PGDND	-	19	15	1
Total		398	356	24
Grand Total		754		

Summary of feedback from students for the teachers (2020-21)

Grade	Scale	Interpretation	No of Teachers
A	>4	Excellent	11
B	3.5 To 4	Very Good	11
C	3 To 3.5	Good	02
D	2.5 To 3	Poor	-
E	<2.5	Very Poor	-
Total			24

➢ 45.83 % of teachers secured excellent response by the students
➢ 45.83 % of teachers secured very good response by the students.
➢ 8.33 % of teachers secured good response by the students .
➢ Detailed analysis report of individual teachers was communicated by the Principal to the respective teacher so as to improve the overall performance of teachers.

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Analysis of Students Feedback Report – 2019-20

Feedback of teaching performance of teachers was taken from students on five point scale at the end of each semester of the academic year 2019-20 .The parameters considered are punctuality, command on language ,subject knowledge ,self confidence, use of teaching aids , lectures as per time table ,completion of teaching as per teaching plan ,intimation of internal assessment in time, providing learning outputs through case study, study tours etc ,maintaining discipline in the class and encouraging students participation in class.

A total 768/1216 (63.15%) students responded to the survey the details of which are as follows

Name of Programme	Class	No of students		No. Of Teachers
		Term I	Term II	
B.Sc.(BFTM)	Part –I	32	50	7
	Part –II	36	55	
	Part –III	23	49	
B.A.(BDFC)	Part –I	46	50	6
	Part –II	21	46	
	Part –III	21	49	
BID	Part –I	39	41	6
	Part –II	39	36	
	Part –III	19	49	
B.A. (MM)	Part –I	04	04	4
	Part –II	11	08	
	Part –III	04	08	
B.Sc. (EVS)	Part –I	17	14	3
B.Com.(Bannk Mgmt)	Part –I	05	03	3
PGDND	-	18	21	1
Total		335	433	
Grand Total		768		30

Summary of feedback from students for the teachers (2019-20)

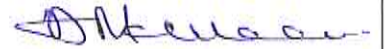| Grade	Scale	Interpretation	No of Teachers
A	>4	Excellent	09
B	3.5 To 4	Very Good	09
C	3 To 3.5	Good	12
D	2.5 To 3	Poor	00
E	<2.5	Very Poor	00
Total			30

- ➢ 30 % of teachers secured excellent response by the students
- ➢ 30 % of teachers secured very good response by the students.
- ➢ 40 % of teachers secured good response by the students .
- ➢ Detailed analysis report of individual teachers was communicated by the Principal to the respective teacher so as to improve the overall performance of teachers.

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Feedback of teaching performance of teachers was taken from students on five point scale at the end of each semester of the academic year 2018-19 .The parameters considered are punctuality, command on language ,subject knowledge ,self confidence, use of teaching aids , lectures as per time table ,completion of teaching as per teaching plan ,intimation of internal assessment in time, providing learning outputs through case study, study tours etc ,maintaining discipline in the class and encouraging students participation in class.

A total 957/1248 (76.68%) students responded to the survey the details of which are as follows

Name of Programme	Class	No of students		No. Of Teachers
		Term I	Term II	
B.Sc.(BFTM)	Part –I	53	56	8
	Part –II	45	57	
	Part -III	49	55	
B.A.(BDFC)	Part –I	38	51	8
	Part –II	32	49	
	Part -III	46	58	
BID	Part –I	36	38	8
	Part –II	40	46	
	Part -III	44	46	
B.A. (MM)	Part –I	13	14	6
	Part –II	09	14	
	Part -III	08	00	
	Part - IV	05	15	
PGDND	-	26	14	1
Total		444	513	
Grand Total		957		31

Summary of feedback from students for the teachers (2018-19)

Grade	Scale	Interpretation	No of Teachers
A	>4	Excellent	08
B	3.5 To 4	Very Good	15
C	3 To 3.5	Good	08
D	2.5 To 3	Poor	00
E	<2.5	Very Poor	00
Total			31

➢ 25.80 % of teachers secured excellent response by the students
➢ 48.39 % of teachers secured very good response by the students.
➢ 25.80 % of teachers secured good response by the students .
➢ Detailed analysis report of individual teachers was communicated by the Principal to the respective teacher so as to improve the overall performance of teachers.

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Analysis of Students Feedback Report – 2017-18

Feedback of teaching performance of teachers was taken from students on five point scale at the end of each semester of the academic year 2017-18 .The parameters considered are punctuality, command on language ,subject knowledge ,self confidence, use of teaching aids , lectures as per time table ,completion of teaching as per teaching plan ,intimation of internal assessment in time, providing learning outputs through case study, study tours etc ,maintaining discipline in the class and encouraging students participation in class.

A total 563/608 (96.20%) students responded to the survey the details of which are as follows

Name of Programme	Class	No. of Student Respondents	No. Of Teachers
BFTM	Part –I	59	6
	Part –II	54	
	Part -III	56	
BDFC	Part –I	54	7
	Part –II	53	
	Part -III	50	
BID	Part –I	52	6
	Part –II	51	
	Part -III	53	
BMM	Part –I	16	2
	Part –II	17	
	Part -III	14	
	Part - IV	05	
PGDND	-	29	1
Total		563	22

Summary of feedback from students for the teachers (2017-18)

Grade	Scale	Interpretation	No of Teachers
A	>4	Excellent	08
B	3.5 To 4	Very Good	09
C	3 To 3.5	Good	03
D	2.5 To 3	Poor	02
E	<2.5	Very Poor	-
Total			**22**

➢ 36.36 % of teachers secured excellent response from the students
➢ 40.90 % of teachers secured very good response from the students.
➢ 13.63 % of teachers secured good response from the students .
➢ 9.09 % of teachers secured poor response from the students
➢ Detailed analysis report of individual teachers was communicated by the Principal to the respective teacher so as to improve the overall performance of teachers.

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Feedback of teaching performance of teachers was taken from students on five point scale at the end academic year 2016-17 .The parameters considered are punctuality, audibility ,command on language ,subject knowledge ,completion of teaching as teaching plan ,lectures as per time table ,assessment of the submission ,interaction with students ,extension activities and overall performance

A total 588/601 (97.84%) students responded to the survey the details of which are as follows

Name of Programme	Class	No. of Student Respondents	No. Of Teachers
BFTM	Part –I	58	4
	Part –II	58	
	Part -III	52	
BDFC	Part –I	59	5
	Part –II	59	
	Part -III	49	
BID	Part –I	59	4
	Part –II	59	
	Part -III	55	
BMM	Part –I	29	1
	Part –II	14	
	Part -III	06	
	Part - IV	01	
PGDND	-	29	1
Total		**588**	**15**

Summary of feedback from students for the teachers (2016-17)

Grade	Scale	Interpretation	No of Teachers
A	>4	Excellent	05
B	3.5 To 4	Very Good	10
C	3 To 3.5	Good	-
D	2.5 To 3	Poor	-
E	<2.5	Very Poor	-
Total			15

➤ 33.33% of teachers secured excellent response from the students .
➤ 66.66% of teachers secured very good response from the students .
➤ Detailed analysis report of individual teachers was communicated by the Principal to the respective teacher so as to improve the overall performance of teachers.

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COLLEGE OF NON-CONVENTIONAL VOCATIONAL COURSES FOR WOMEN

Analysis of Teacher's Feedback for the academic year 2020-21

Total Number of Teachers : 21/25

Ques. No.	Question	No. (and %) of Teachers Responded on 1 (Worst) to 5					Average Score and % Score
		1	2	3	4	5	
1	The content of syllabus is suitable to the programme and meets the objectives of our college.	0	0	1	10	10	4.43
		0	0	5	48	48	88.57
2	The programme /syllabus has good balance between theory and practical.	0	0	1	10	10	4.43
		0	0	5	48	48	88.57
3	Aims and objectives of the syllabi are well defined and clear to teachers and students.	0	0	2	6	13	4.52
		0	0	10	29	62	90.48
4	The programme /syllabus of this subject increased my knowledge and perspective in the subject area.	0	0	0	7	14	4.67
		0	0	0	33	67	93.33
5	I have the freedom to propose, modify, suggest and incorporate new topics in the syllabus.	0	0	1	10	10	4.43
		0	0	5	48	48	88.57
6	Moodle platform has helped in providing syllabus content and additional course based reading material.	0	0	2	13	6	4.19
		0	0	10	62	29	83.81
7	Necessity of CBCS to all the programme in the light teaching and learning system.	0	0	0	6	15	4.71
		0	0	0	29	71	94.29
8	Present form CBCS pattern provides significant elective papers across faculty.	0	0	0	12	9	4.43
		0	0	0	57	43	88.57
9	Necessity of language lab for teachers and students.	0	1	2	10	8	4.19
		0	5	10	48	38	83.81
10	The college has given me full freedom to adopt new techniques / strategies of teaching such as group discussions, seminar presentations and learners' participation.	0	0	1	7	13	4.57
		0	0	5	33	62	91.43
11	I have the freedom to adopt new techniques / strategies of testing and assessment of students.	0	0	1	6	14	4.62
		0	0	5	29	67	92.38

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No.	Question						Score
12	The prescribed books are available in the Library in Sufficient numbers.	0	0	0	13	8	4.38
		0	0	0	62	38	87.62
13	The environment in the College is conducive to teaching and research.	0	1	1	9	10	4.33
		0	5	5	43	48	86.67
14	ICT facilities in the college are adequate and satisfactory.	0	1	3	8	9	4.19
		0	5	14	38	43	83.81
15	Separate space in college Canteen is available for Teachers.	1	1	1	11	7	4.05
		5	5	5	52	33	80.95
16	Toilets / washrooms are clean and properly maintained.	0	0	2	11	8	4.29
		0	0	10	52	38	85.71
17	The classrooms are clean and well maintained.	0	0	1	9	11	4.48
		0	0	5	43	52	89.52
18	Administrative Staff of College is very supportive.	0	0	1	10	10	4.43
		0	0	5	48	48	88.57
19	My teaching Feedback from students shared by Principal helps to understand my strengths and weaknesses.	0	0	0	9	12	4.57
		0	0	0	43	57	91.43
	Average Score of Teacher's Feedback on all questions						4.42
	%age Score of Teacher's Feedback on all questions						88.32

Observations:-
• Teachers Feedback Survey was carried in prescribed format through Google platform. As per requirement, teachers from all the departments were taken as respondents. The responses were taken on 5 point scale for interpreting data, five classes were considered

5	Strongly Agree
4	Agree
3	Neutral
2	Disagree
1	Strongly Disagree

• The average score on all questions was 4.42 (88.32%) that indicates a very good response from teachers.
• The data with two highest scores of 4.67 (99.33%) and 4.62 (92.38%) which indicate that, programme/syllabus of the subject increased the knowledge and perspective of teachers in their subject area and they also got freedom to adopt new techniques/ strategies of testing and assessing the students.
• Two minimum scores were 4.05 (80.95%) and 4.19(83.81%) which indicates separate space for teachers in college canteen and ICT facilities may be enhanced.

Action taken Report
• The canteen space is increased with a separate space for teachers.
• Initiation for Language Lab with 30 Computers and LAN Connection and ICT facilities for all the classrooms made available

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COLLEGE OF NON-CONVENTIONAL VOCATIONAL COURSES FOR WOMEN

Analysis of Teacher's Feedback for the academic year 2019-20

Total Number of Teachers : 30

Ques. No.	Question	No. (and %) of Teachers Responded on 1 (Worst) to 5					Average Score and % Score
		1	2	3	4	5	
1	The content of syllabus is suitable to the programme and meets the objectives of our college.	0	0	1	13	16	4.50
		0	0	3	43	53	90.00
2	The programme /syllabus has good balance between theory and practical.	0	0	0	13	17	4.57
		0	0	0	43	57	91.33
3	Aims and objectives of the syllabi are well defined and clear to teachers and students.	0	0	1	10	19	4.60
		0	0	3	33	63	92.00
4	The programme /syllabus of this subject increased my knowledge and perspective in the subject area.	0	0	1	16	13	4.40
		0	0	3	53	43	88.00
5	I have the freedom to propose, modify, suggest and incorporate new topics in the syllabus.	0	0	1	20	9	4.27
		0	0	3	67	30	85.33
6	Moodle platform has helped in providing syllabus content and additional course based reading material.	0	0	4	14	12	4.27
		0	0	13	47	40	85.33
7	Necessity of CBCS to all the programme in the light teaching and learning system.	0	0	0	18	12	4.40
		0	0	0	60	40	88.00
8	Present form CBCS pattern provides significant elective papers across faculty.	0	0	3	18	4	4.03
		0	0	10	60	13	80.67
9	Necessity of language lab for teachers and students.	0	0	2	20	8	4.20
		0	0	7	67	27	84.00
10	The college has given me full freedom to adopt new techniques / strategies of teaching such as group discussions, seminar presentations and learners' participation.	0	0	0	12	18	4.60
		0	0	0	40	60	92.00
11	I have the freedom to adopt new techniques / strategies of testing and assessment of students.	0	0	0	9	21	4.70
		0	0	0	30	70	94.00
12	The prescribed books are available in the Library in Sufficient numbers.	0	0	1	18	11	4.33
		0	0	3	60	37	86.67
13	The environment in the College is conducive to teaching and research.	0	0	1	16	13	4.40
		0	0	3	53	43	88.00

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No.	Question						Score
14	ICT facilities in the college are adequate and satisfactory.	0	0	5	19	6	4.03
		0	0	17	63	20	80.67
15	Separate space in college Canteen is available for Teachers.	0	0	7	16	7	4.00
		0	0	23	53	23	80.00
16	Toilets / washrooms are clean and properly maintained.	0	0	4	18	8	4.13
		0	0	13	60	27	82.67
17	The classrooms are clean and well maintained.	0	0	0	18	12	4.40
		0	0	0	60	40	88.00
18	Administrative Staff of College is very supportive.	0	0	2	14	14	4.40
		0	0	7	47	47	88.00
19	My teaching Feedback from students shared by Principal helps to understand my strengths and weaknesses.	0	0	0	14	16	4.53
		0	0	0	47	53	90.67
	Average Score of Teacher's Feedback on all questions						**4.36**
	%age Score of Teacher's Feedback on all questions						**91.11**

Observations:-

• Teachers Satisfaction survey was carried in prescribed format through Google platform. As per requirement, teachers from all the departments were taken as respondents A total of 30 teachers responded to the survey. The responses were taken on 5 point scale for interpreting data, five classes were considered

>80	5	Strongly Agree
70-80	4	Agree
60-70	3	Neutral
50-60-	2	Disagree
<50	1	Strongly Disagree

• The average score on all questions was 91.11%(4.36) that indicates a very good response from teachers.
• The data with two highest scores of 94% (4.70) and 92% (4.60) indicate that the teachers have got freedom to adopt new techniques/strategies for testing & assessing the students and also to adopt new techniques of teaching.
• The data with minimum scores of 80% (4.00) & 80.67%(4.03) indicates that separate space for teachers in college canteen and present form of CBCS pattern should provide more significant elective papers across faculty.

Action taken Report

• The canteen space is increased with a separate space for teachers.
• The CBCS Pattern framed by the BOS Shivaji University is followed.

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Total Number of Employers : 24

Ques. No.	Question	No. (and %) of Employers Responded on 1 to 5 Scale					Average Score and % Score
		1	2	3	4	5	
1	Ability to contribute to the goal of the organization.	0	0	2	11	11	4.38
		0	0	8	46	46	87.50
2	Planning and organization skills.	0	0	3	11	10	4.29
		0	0	13	46	42	85.83
3	Communication skills and Soft Skills.	0	0	3	10	11	4.33
		0	0	13	42	46	86.67
4	Obedience and relationship with Senior	0	1	3	6	14	4.38
		0	4	13	25	58	87.50
5	Attitude to work in Team.	0	1	3	5	15	4.42
		0	4	13	21	63	88.33
6	Willingness to learn new techniques, adopt new ideas etc	0	1	3	6	14	4.38
		0	4	13	25	58	87.50
7	Involvement in social activities.	0	1	4	12	7	4.04
		0	4	17	50	29	80.83
8	Simplicity and sense of belonging.	0	0	4	10	10	4.25
		0	0	17	42	42	85.00
9	Knowledge in core competency area.	0	0	3	10	11	4.33
		0	0	13	42	46	86.67
10	Strengthing of IIC for Industrial/Field visit/Internship.	0	1	3	9	11	4.25
		0	4	13	38	46	85.00
11	Your preparedness to revisit college for Campus interview /Industry Institute Interaction	1	0	3	8	12	4.25
		4	0	13	33	50	85.00
12	Overall performance output.	0	0	2	10	12	4.42
		0	0	8	42	50	88.33
	Average Score of Employer's Feedback on all questions						4.31
	Percentage Score of Employer's Feedback on all questions						86.18

Observations:- Employer Feedback was carried in a prescribed format through Google platform. A total of 24 employers responded to the survey. The responses were taken on 5 point scale for interpreting the data. Five classes were considered.

5	Excellent
4	Very Good
3	Good
2	Average
1	Poor

• The average score on all questions was 86.18% (4.31) that indicates a very good response by the employers
• The data with two highest scores of 88.33% (4.42) indicates attitude to work in team and positive overall output.
• However, students need to improve upon their involvement in social activities.

Suggestions made by the employers

• More site visits to increase the practical knowledge of students.
• More efforts to be taken by college for improving communication skills of the college

Action Taken report

Industry visits are organized every year for all the classes by all Departments that help students to enrich practical knowledge.
Communication skills subject is introduced in the curriculum by Shivaji University ,Kolhapur .

Mrs. Ashwini S. Raibagkar
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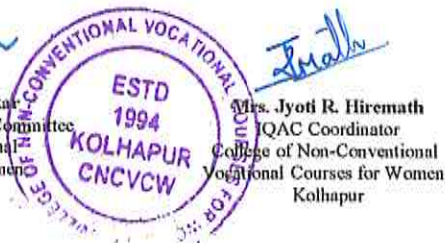
Mrs. Jyoti R. Hiremath
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Dr. A. R. Kulkarni
Principal
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COLLEGE OF NON-CONVENTIONAL VOCATIONAL COURSES FOR WOMEN

Total Number of Employers : 16

Ques. No.	Question	No. (and %) of Employers Responded on 1 to 5 Scale					Average Score and % Score
		1	2	3	4	5	
1	Ability to contribute to the goal of the organization.	0	0	0	12	4	4.25
		0	0	0	75	25	85.00
2	Planning and organization skills.	0	0	0	9	7	4.44
		0	0	0	56	44	88.75
3	Communication skills and Soft Skills.	0	0	0	7	9	4.56
		0	0	0	44	56	91.25
4	Obedience and relationship with Senior	0	0	0	10	6	4.38
		0	0	0	63	38	87.50
5	Attitude to work in Team.	0	0	0	9	7	4.44
		0	0	0	56	44	88.75
6	Willingness to learn new techniques, adopt new ideas etc	0	0	0	5	11	4.69
		0	0	0	31	69	93.75
7	Innovativeness, creativity.	0	0	0	7	9	4.56
		0	0	0	44	56	91.25
8	Involvement in social activities.	0	0	0	10	6	4.38
		0	0	0	63	38	87.50
9	Simplicity and sense of belonging.	0	0	0	7	9	4.56
		0	0	0	44	56	91.25
10	Knowledge in core competency area.	0	0	0	10	6	4.38
		0	0	0	63	38	87.50
11	Introduction of Add-on Courses in functional area.	0	0	0	13	3	4.19
		0	0	0	81	19	83.75
12	Strengthing of IIC for Industrial/Field visit/Internship.	0	0	0	14	2	4.13
		0	0	0	88	13	82.50

13	Your preparedness to revisit college for Campus interview /Industry Institute Interaction	0	0	0	0	16	5.00
		0	0	0	0	100	100.00
14	Overall performance output.	0	0	0	0	16	5.00
		0	0	0	0	100	100.00
	Average Score of Employer's Feedback on all questions						**4.50**
	Percentage Score of Employer's Feedback on all questions						**89.91**

Observations:- Employer Feedback was carried in a prescribed format through Google platform. A total of 16 employers responded to the survey. The responses were taken on 5 point scale for interpreting the data. Five classes were considered.

    5   Excellent
    4   Very Good
    3   Good
    2   Average
    1   Poor

•The average score on all questions was 89.91% (4.50) that indicates a very good response by the employers
•The data with highest scores of 100 % (5.00) indicates overall performance output is satisfactory and the employers are ready to revisit the college for campus.

Suggestions made by the employers:
• To introduce more add on courses in functional area.
• More efforts to be taken by college for strengthing of IIC for industrial/Field visits/internship.

Action Taken report
• The college introduced almost 9 add on courses with a total enrolment of almost 618 students for the academic year 2019-20.
• Industry Institute Interaction is organized by all the Departments that help the students to get easy entry for Internship trainings and visits.

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COLLEGE OF NON-CONVENTIONAL VOCATIONAL COURSES FOR WOMEN, KOLHAPUR

Alumni feedback from 2016-17 to 2020-21

Feedback is collected analyzed and actions taken accordingly for better academic and support facilities.

I. Collection of feedback :

Feedback from Alumni is collected every year. The important parameters considered for the feedback are usefulness of curriculum, infrastructure facility, teaching faculty, non-teaching staff, ICT facility, library facility, canteen facility, significance of add on courses, memories about college and overall rating of college.

Feedback is taken on on 5 point scale On an average 35 to 40 % of students actively take part in feedback process One of the important aspect of the feedback system is that identity of alumni is not disclosed with objective of maintaining transparency in the process.

II. Analysis of feedback:

Analysis of Alumni feedback from 2016-17 to 2020-21 is given in the following tables:

Academic Year	Average Score	Percentage Score %	No of Respondents
2020-21	3.73	74.53	60
2019-20	4.40	87.98	178
2018-19	4.11	82.29	225
2017-18	3.94	78.71	135
2016-17	3.80	76.07	120
Average of 5 years	3.99	79.94	-------

Points	Grade
5	Excellent
4	Very Good
3	Good
2	Average
1	Poor
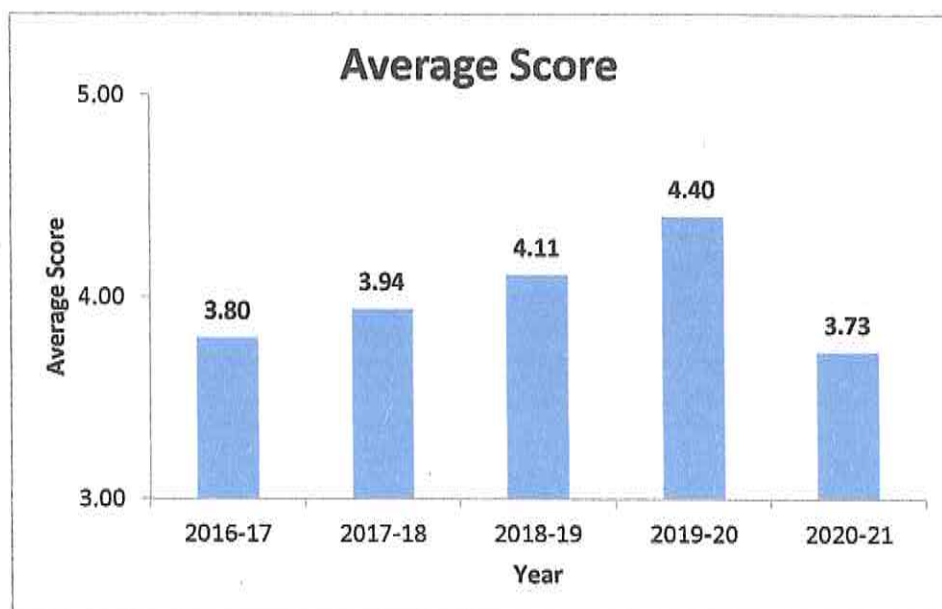
Average Score

Alumni from different departments were taken as respondents. Average score of last five years given by the respondents was 3.99 (79.94%).

Alumni feedback was satisfactory with respect to relevance of curriculum, infrastructure ,teaching and learning etc. However, Alumni strongly feel   that there is need for strengthening canteen facilities and increase in the number of add on courses.

III. Action Taken Report:

	Name of Add on /Certificate programs offered during five years period	No. Of students enrolled in the year
1	Certificate course in German language	321
2	Certificate course in French language	242
3	Certificate course in Japanese language	124
4	Food Microbiology And Food safety	7
5	Functional foods and Nutraceuticals	9
6	Food and Nutrition for healthy living	25
7	Health education & Recreation	2
8	Food ,Nutrition ,health and hygiene -Interrelationship	1
9	Food laws and standards	2
10	Diet Management in health and disease	1
11	English language for competitive exams	1
12	Literature ,culture & media	1
13	Speaking effectively	2
14	Animation	1
15	Development of sociology in India	1
16	Add on course in Aari work	88
17	Add on course in Obesity Management	36
18	Add on course in Bamboo Handicraft	20

19	Add on course in 3D Max	89
20	Entrepreneurship Development	103
21	Add on course in Revit	65
24	Add on course in VFX (Visual Effects)	46
25	Internal Auditor training course FSMS ISO 22000:2018 (Conducted by Bureau VERITAS Certification India - Pune)	44
	Total Students	**1231**

Considering the demand from the students in the form of feedback and curriculum enrichment, college introduced almost 23 Add on courses with a total enrolment of almost 1231 students for five years. However, due to pandemic situation enrolment of students to the add on courses significantly reduced during 2020-21.

The canteen faculty is also improved in terms of food quality, furniture and space of canteen. The hostel committee makes surprise visits to the canteen and test the food quality and hygiene.

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COLLEGE OF NON-CONVENTIONAL VOCATIONAL COURSES FOR WOMEN

Total Number of Alumni : 60

Ques. No.	Question	No. (and %) of Alumni Responded on 1 to 5 Scale					Average Score and % Score
		1	2	3	4	5	
1	Usefulness of programme curriculum to your current job / higher education	1	5	16	24	14	3.75
		2	8	27	40	23	75.00
2	Infrastructure facility of College	1	2	18	29	10	3.75
		2	3	30	48	17	75.00
3	Teaching Faculty of College	1	3	17	22	17	3.85
		2	5	28	37	28	77.00
4	Non-Teaching Staff	0	3	24	21	12	3.70
		0	5	40	35	20	74.00
5	ICT Facility	0	7	24	23	6	3.47
		0	12	40	38	10	69.33
6	Library Facility	0	3	21	17	19	3.87
		0	5	35	28	32	77.33
7	Canteen Facility	10	15	25	6	4	2.65
		17	25	42	10	7	53.00
8	Significance of Add-On Courses	2	3	19	21	15	3.73
		3	5	32	35	25	74.67
9	Memories with College	0	0	8	14	38	4.50
		0	0	13	23	63	90.00
10	Overall rating of College	1	3	11	25	20	4.00
		2	5	18	42	33	80.00
	Average Score of Alumni Feedback on all questions						3.73
	Percentage Score of Alumni Feedback on all questions						74.53

Observations:- Alumni Feedback Survey was carried in prescribed format through Google platform. As per requirement, Alumni from all the departments were taken as respondents. The responses were taken on 5 point scale for interpreting data, five classes were considered

5	Excellent
4	Very Good
3	Good
2	Average
1	Poor

The average score of alumni feedback was 74.53% (3.73) which indicates that there is good to very good response from Alumni. The data with two highest score of 90.00% (4.50) and 80.00% (4.00) indicates alumni had excellent memories with college and excellent overall rating of college. Two lowest score of 69.33% (3.47) and 53.00% (2.65) indicates strengthening of ICT facility by college and improvement in canteen facility of college respectively.

Suggestions made by Alumni:
- Organising Training Programmes and International Conference.
- More emphasis on practical work.
- Placement facility to be strengthened.

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PRINCIPAL
College of Non-Conventional
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Kolhapur

COLLEGE OF NON-CONVENTIONAL VOCATIONAL COURSES FOR WOMEN

Analysis of Alumni Feedback for the academic year 2019-20

Total Number of Alumni : 178

Ques. No.	Question	No. (and %) of Alumni Responded on 1 to 5 Scale					Average Score and % Score
		1	2	3	4	5	
1	Usefulness of programme curriculum to your current job / higher education	0	0	0	72	106	4.60
		0	0	0	40	60	91.91
2	Infrastructure facility of College	0	0	9	156	12	3.99
		0	0	5	88	7	79.89
3	Teaching Faculty of College	0	0	1	58	119	4.66
		0	0	1	33	67	93.26
4	Non-Teaching Staff	0	0	11	139	28	4.10
		0	0	6	78	16	81.91
5	ICT Facility	0	0	0	65	113	4.63
		0	0	0	37	63	92.70
6	Library Facility	0	0	0	85	93	4.52
		0	0	0	48	52	90.45
7	Canteen Facility	0	0	18	142	18	4.00
		0	0	10	80	10	80.00
8	Significance of Add-On Courses	0	0	2	73	103	4.57
		0	0	1	41	58	91.35
9	Memories with College	0	0	9	57	112	4.58
		0	0	5	32	63	91.57
10	Overall rating of College	0	0	9	57	112	4.34
		0	0	5	32	63	86.74
	Average Score of Alumni Feedback on all questions						**4.40**
	Percentage Score of Alumni Feedback on all questions						**87.98**

Observations:- Alumni Feedback survey (2019-20) was carried out in a prescribed format. A total of 178 Alumni responded to the survey to the feedback. The responses were taken on 5 point scale for interpreting the data as follows

    5   Excellent
    4   Very Good
    3   Good
    2   Average
    1   Poor

• The average score of Alumni feedback was 87.98% (4.40) which indicates that there is very good to excellent response from the Alumni.

• The data with two highest scores of 93.26% (4.66) and 92.70%(4.63) indicates that the students have given excellent remark for the teaching faculty and also they are satisfied with the ICT facility provided by the college.

• The data with two lowest scores of 79.89% (3.99) and 80% (4.00) indicates that there should be improvement in the infrastructure facility and canteen facility of the college.

Suggestions made by the Alumni

• Initiation of Post Graduation courses.
• Strengthening of campus recruitments.

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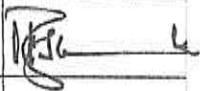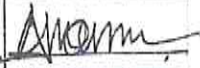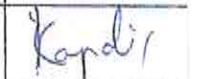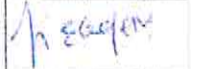Principal
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COLLEGE OF NON-CONVENTIONAL VOCATIONAL COURSES FOR WOMEN

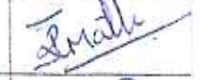# COLLEGE OF NON-CONVENTIONAL VOCATIONAL COURSES FOR WOMEN

Analysis of Alumni Feedback for the academic year 2018-19

Total Number of Alumni : 225

Ques. No.	Question	No. (and %) of Alumni Responded on 1 to 5 Scale					Average Score and % Score
		1	2	3	4	5	
1	Usefulness of programme curriculum to your current job / higher education	0	0	16	170	39	4.10
		0	0	7	76	17	82.04
2	Infrastructure facility of College	0	0	7	183	35	4.12
		0	0	3	81	16	82.49
3	Teaching Faculty of College	0	0	0	203	22	4.10
		0	0	0	90	10	81.96
4	Non-Teaching Staff	0	0	30	157	38	4.04
		0	0	13	70	17	80.71
5	ICT Facility	0	0	20	195	10	3.96
		0	0	9	87	4	79.11
6	Library Facility	0	0	13	202	10	3.99
		0	0	6	90	4	79.73
7	Canteen Facility	0	0	163	52	10	3.32
		0	0	72	23	4	66.40
8	Significance of Add-On Courses	0	0	0	206	19	4.08
		0	0	0	92	8	81.69
9	Memories with College	0	0	7	46	172	4.73
		0	0	3	20	76	94.67
10	Overall rating of College	0	0	11	44	170	4.71
		0	0	5	20	76	94.13
	Average Score of Alumni Feedback on all questions						4.11
	Percentage Score of Alumni Feedback on all questions						82.29
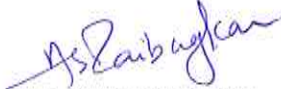
Observations:- Alumni Feedback survey (2018-19) was carried out in a prescribed format. A total of 225 Alumni responded to the survey to the feedback. The responses were taken on 5 point scale for interpreting the data as follows

     5   Excellent
     4   Very Good
     3   Good
     2   Average
     1   Poor

• The average score of Alumni feedback was 82.29% (4.11) which indicates that there is very good to excellent response from the Alumni.

• The data with two highest scores of 94.67% (4.73) and 94.13% (4.71) indicates that the students have excellent memories with the college and overall rating regarding the college is also excellent.

• The data with two lowest scores of 79.73% (3.99) and 73.11% (3.96) indicates that there is a need for strengthening library facility for the students and also improvement in ICT facility of the college.

Suggestions made by the Alumni

• Initiation of Post Graduation courses.

• Laboratory up gradation.

• Strengthening of campus recruitments.

<table>
<tr>
<td>Mrs. Ashwini S. Raibagkar
Coordinator Feedback Analysis Committee
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Vocational Courses for Women,
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<td>Mrs. Jyoti R. Hiremath
IQAC Coordinator
College of Non-Conventional
Vocational Courses for Women,
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<td>Dr. A. R. Kulkarni
Principal
College of Non-Conventional
Vocational Courses for Women,
Kolhapur</td>
</tr>
</table>

COLLEGE OF NON-CONVENTIONAL VOCATIONAL COURSES FOR WOMEN

Analysis of Alumni Feedback for the academic year 2017-18

Total Number of Alumni : 135

Ques. No.	Question	No. (and %) of Alumni Responded on 1 to 5 Scale					Average Score and % Score
		1	2	3	4	5	
1	Usefulness of programme curriculum to your current job / higher education	0	0	0	12	123	4.91
		0	0	0	9	91	98.22
2	Infrastructure facility of College	0	0	135	0	0	3.00
		0	0	76	0	0	60.00
3	Teaching Faculty of College	0	0	0	11	124	4.92
		0	0	0	8	92	98.37
4	Non-Teaching Staff	0	0	0	135	0	4.00
		0	0	0	100	0	80.00
5	ICT Facility	0	0	130	5	0	3.04
		0	0	96	4	0	60.74
6	Library Facility	0	0	119	16	0	3.12
		0	0	88	12	0	62.37
7	Canteen Facility	0	81	54	0	0	2.40
		0	60	40	0	0	48.00
8	Significance of Add-On Courses	0	0	4	131	0	3.97
		0	0	3	97	0	79.41
9	Memories with College	0	0	0	0	135	5.00
		0	0	0	0	100	100.00
10	Overall rating of College	0	0	0	0	135	5.00
		0	0	0	0	100	100.00
	Average Score of Alumni Feedback on all questions						3.94
	Percentage Score of Alumni Feedback on all questions						78.71

Observations:- Alumni Feedback survey (2017-18) was carried out in a prescribed format. A total of 135 Alumni responded to the survey to the feedback. The responses were taken on 5 point scale for interpreting the data as follows

5   Excellent
4   Very Good
3   Good
2   Average
1   Poor

• The average score of Alumni feedback was 78.71% (3. 94) which indicates that there is very good to excellent response from the Alumni.

• The data with two highest scores of 100% (5) indicates the students have excellent memories with the college and overall rating regarding the college was excellent.

• The data with two lowest scores of 60%(3.00) and 48% (2.40) indicates that their should improvement in infrastructure facility of college and canteen facility for students.

Suggestions made by the Alumni:-

• More emphasis on practicals .
• To organize personality development programmes .
• To organize add on courses for students which will help them in their career.

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COLLEGE OF NON-CONVENTIONAL VOCATIONAL COURSES FOR WOMEN

Analysis of Alumni Feedback for the academic year 2016-17

Total Number of Alumni : 120

Ques. No.	Question	No. (and %) of Alumni Responded on 1 to 5 Scale					Average Score and % Score
		1	2	3	4	5	
1	Usefulness of programme curriculum to your current job / higher education	0	0	0	97	23	4.19
		0	0	0	81	19	83.83
2	Infrastructure facility of College	0	0	108	12	0	3.10
		0	0	90	10	0	62.00
3	Teaching Faculty of College	0	0	2	11	107	4.88
		0	0	2	9	89	97.50
4	Non-Teaching Staff	0	0	6	114	0	3.95
		0	0	5	95	0	79.00
5	ICT Facility	0	0	120	0	0	3.00
		0	0	100	0	0	60.00
6	Library Facility	0	9	107	4	0	2.96
		0	8	89	3	0	59.17
7	Canteen Facility	0	0	120	0	0	3.00
		0	0	100	0	0	60.00
8	Significance of Add-On Courses	0	5	115	0	0	2.96
		0	4	96	0	0	59.17
9	Memories with College	0	0	0	0	120	5.00
		0	0	0	0	100	100.00
10	Overall rating of College	0	0	0	0	120	5.00
		0	0	0	0	100	100.00
	Average Score of Alumni Feedback on all questions						**3.80**
	Percentage Score of Alumni Feedback on all questions						**76.07**

Observations:- Alumni Feedback survey (2016-17) was carried out in a prescribed format. A total of 120 Alumni responded to the survey to the feedback. The responses were taken on 5 point scale for interpreting the data as follows

5   Excellent
4   Very Good
3   Good
2   Average
1   Poor

• The average score of Alumni feedback was 76.07% (3.80) which indicates that there is good to very good response from the Alumni

• The data with two highest scores of 100% (5) indicates the students have excellent memories with the college and overall rating regarding the college was excellent.

The data with two lowest scores of 59.17%(2.96) indicates strengthening of library facility for students and to organize add on courses relevant to their curriculum.

Suggestions made by the Alumni:-

• To organize more guest lectures
• To initiate Post Graduation courses.

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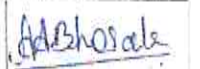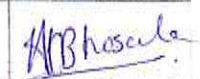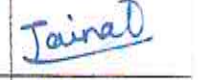
College of Non-Conventional Vocational Courses for Women
SIBER Trust, Kolhapur
College Development Committee

Date – 13/07/2021

Notice

The meeting of the College Development Committee is scheduled on 19th July 2021 at 4.00 pm in the IQAC Room of the college.

Following members are requested to attend the meeting.

Sr. No.	Name of the Member	Designation		Signature
1	Dr. R. A. Shinde	Secretary & Managing Trustee	Chairman	[signature]
2	C.A. Hrishikesh R. Shinde	Management Representative	Member	
3	Mrs Snehal Khandekar	HOD Nominated by Principal	Member	Absent
4	Ar. Amarr Mestry	Nominated Teacher	Member	[signature]
5	Mrs. Pradnya Kapdi	Nominated Teacher	Member	Kapdi
6	Mrs. Nilam Jirage	Nominated Teacher	Member	[signature]
7	Mrs. Anuradha Bhosale	Nominated Non-Teaching Staff	Member	ABhosale
8	Dr. Kalindi Ranbhare	Local Member – Education	Member	[signature]
9	Mrs. Neena Patil	Local Member – Industry	Member	Absent
10	Mrs. Shukrani Shinde	Local Member – Research /Alumni	Member	S.C.shinde.
11	Ms. Amruta Joshi (NGO)	Local Member – Social Service	Member	ABhosale
12	Mrs. Jyoti Hiremath	IQAC Coordinator	Member	[signature]
13	Ms. Jaina Oswal	Invited Student Representative	Member	Jaina
14	Ms. Kareena Khan	Invited Student Representative	Member	[signature]
15	Dr. A R. Kulkarni	Principal	Member Secretary	[signature]

Agenda for the meeting

1. To read and confirm minutes of the meeting held on 8th January 2021.
2. Approval of AQAR 2019-20.
3. Approval of Annual Report 2020-21.
4. To take a note of recommendations made by LIC Committee of Shivaji University, Kolhapur.
5. Review of Feedback taken from the students, teachers, alumni, employer and parents.
6. To take a note on overall implementation of teaching plan.
7. Approval for starting of Language Lab.
8. To frame suitable admission procedure for different programmes.
9. To discuss regarding waving the fees for the students of this academic year 2020-21.
10. Any other with permission of chair.
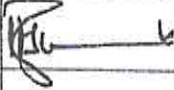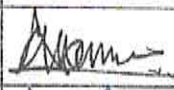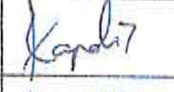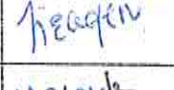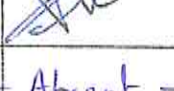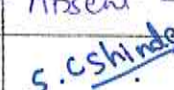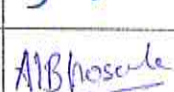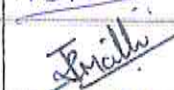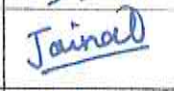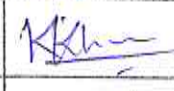
Dr. A. R. Kulkarni
Secretary, College Development Committee

Minutes of College Development Committee Meeting

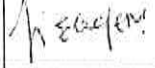Meeting of the College Development Committee was held on 19th July 2021 in the IQAC Room of the college at 4.00pm. Following Members were present for the meeting :

Sr. No.	Name of the Member	Designation		Signature
1	Dr. R. A. Shinde	Secretary & Managing Trustee	Chairman	
2	C.A. Hrishikesh R. Shinde	Management Representative	Member	
3	Mrs Snehal Khandekar	HOD Nominated by Principal	Member	Absent
4	Ar. Amarr Mestry	Nominated Teacher	Member	
5	Mrs. Pradnya Kapdi	Nominated Teacher	Member	Kapdi
6	Mrs. Nilam Jirage	Nominated Teacher	Member	
7	Mrs. Anuradha Bhosale	Nominated Non-Teaching Staff	Member	ABhosale
8	Dr. Kalindi Ranbhare	Local Member – Education	Member	
9	Mrs. Neena Patil	Local Member – Industry	Member	Absent
10	Mrs. Shukrani Shinde	Local Member – Research /Alumni	Member	S.CShinde
11	Ms. Amruta Joshi (NGO)	Local Member – Social Service	Member	ABhosale
12	Mrs. Jyoti Hiremath	IQAC Coordinator	Member	
13	Ms. Jaina Oswal	Invited Student Representative	Member	Jaina
14	Ms. Kareena Khan	Invited Student Representative	Member	KKh
15	Dr. A R. Kulkarni	Principal	Member Secretary	

Business transacted in the staff meeting held on 19th July 2021 is as follows:

1. **To read and confirm minutes of the meeting held on 8th January 2021**

   Resolution: Minutes of the meeting held on 19th July 2021 were read and confirmed.

Agenda 2   Approval of AQAR 2019-20.

Discussion: The Coordinator of IQAC presented the AQAR Report of the academic year 2019.20. The same was approved by the members of committee.

Resolution: It was resolved to submit AQAR 2019-20 to NAAC.

Agenda 3   Approval of Annual Report 2020-21.

Discussion: The Annual Report 2020-21 was presented before the College Development Committee for approval.

Resolution: It was resolved to approve the annual report 2020-21 with appreciation of good academic performance in spite of pandemic situation.

Agenda 4   To take a note of recommendations made by LIC Committee of Shivaji University, Kolhapur.

Resolution: It was resolved to initiate the process of approval of teaching posts, roaster system and selection of Librarian post. It was unanimously resolved to get approval of Principal post newly from Shivaji University, Kolhapur and initiate selection procedure as university guidelines.

Review of Feedback taken from the students, teachers, alumni, employer and parents.

Discussion: The feedback is taken from the students, teachers, parents, alumni and employers. This feedback helps to understand the efficiency of teaching and learning process. It also helps in knowing the overall outcome of the programme. The suggestions made from the employers, teachers, parents, alumni and students are useful for further improvement the curriculum and co-curriculum aspects. The consolidated report of the these feedback is enclosed as Annexure I.

Brief note on feedback:-

Students – Feedback from the students was taken at the end of both the terms. The rating of teachers was done in five point scale. Some of the significant observations were students emphasized on strengthening

personality development, communication and soft skills. They also suggested to strengthen placements and requested college to take more efforts for internship.

Teachers – Teachers feedback was also taken on five point scale. The two highest score of 4.67 & 4.62 which indicate that the syllabus of the subject increase the knowledge and perspective of the teachers in their subject areas. They also expressed their freedom to adopt new techniques and strategies of accessing the students. The minimum score indicated about the separate space for teachers in college canteen and ICT facilities of the college

Parents - The feedback of parents was taken through virtual parents meet. Some of the highlighting suggestions were to conduct offline classes in batches, provide e-content for quick reference of students, encourage students for physical activities.

Alumni – The feedback of Alumni was taken through virtual alumni meet. They suggested for more time for practical, industry visits and fieldworks. Also regular up-gradation of syllabus as per the market demand. Overall they suggested for the development of the college

Employers – The feedback of the employers was taken through Google Form. Very few responses were received and some of the feedback given were, more time for practical as students have good theoretical knowledge but are not much exposed to practical. They also emphasized on personality development and communication skills

It was unanimously resolved to congratulate teachers for good feedback and advise to work on the suggestion made for betterment.

Resolution: It was unanimously resolved to work on the suggestion made in the feedback report.

Agenda 6   **To take a note on overall implementation of teaching plan.**

Discussion: HODs informed the teaching plan was effectively implemented for the academic year 2020-21. All the faculty members prepared E-Content for

each course session wise and this E-Content was in the form of videos, ppts, wiki links, weblinks, youtube links, e-notes, e-books etc.

Resolution: It was resolved to meet E-Content available to the student through data server in the Computer Lab and Library.

Agenda 7   **Approval for starting of Language Lab.**

Resolution: It was unanimously resolve to approve for starting of Language Lab for seating capacity of 30 people.

Agenda 8   **To frame suitable admission procedure for different programmes.**

Discussion: Committee members were informed that due to lockdown/ prevailing pandemic situation the overall response to admission was comparatively less as compared to previous year. Considering this situation the committee members decided to give admissions on first come first basis for this academic year also.

Resolution: Admission procedure on first come first basis was approved.

Agenda 9   **To discuss regarding concession in fees for the students of this academic year 2020-21.**

Discussion: The admissions to the various programmes of our college by and large come from rural areas of middle class background. The COVID19 pandemic situation has jeopardized socio economic conditions of many parents. Due to this some parents may opt to discontinue education of their child for this academic year due to the inability of to pay the fees. Considering the vision and mission of college i.e. woman empowerment, College Trust has taken it as a moral responsibility to give concession of 20% in total fees for all the students enrolled for this academic year. This concession in fees will be adjusted against their payable tution fees. Those students of third year who have paid 100% fees will be refunded with 20% fees in cash.

Resolution: It was unanimously resolved to give 20% concession against the fees for this academic year 2020-21 only.

Agenda 10   Any other with permission of chair.

Resolution: No other item was discussed and meeting concluded with Vote of Thanks to Chair.

Dr. A. R. Kulkarni
Secretary, College Development Committee
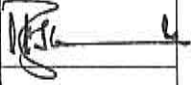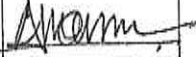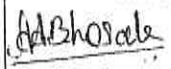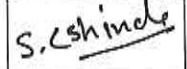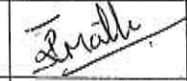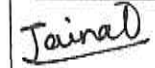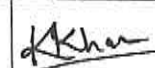
College of Non-Conventional Vocational Courses for Women
SIBER Trust, Kolhapur
<mark>College Development Committee</mark>

Date – 13/07/2020

Notice

The meeting of the College Development Committee is scheduled on 16th July 2020 at 4.00 pm in the IQAC Room of the college.

Following members are requested to attend the meeting.

Sr. No.	Name of the Member	Designation		Signature
1	Dr. R. A. Shinde	Secretary & Managing Trustee	Chairman	*signature*
2	C.A. Hrishikesh R. Shinde	Management Representative	Member	
3	Mrs Snehal Khandekar	HOD Nominated by Principal	Member	Absent
4	Ar. Amarr Mestry	Nominated Teacher	Member	*signature*
5	Mrs. Pradnya Kapdi	Nominated Teacher	Member	*signature*
6	Mrs. Nilam Jirage	Nominated Teacher	Member	*signature*
7	Mrs. Anuradha Bhosale	Nominated Non-Teaching Staff	Member	AABhosale
8	Dr. Kalindi Ranbhare	Local Member – Education	Member	*signature*
9	Mrs. Neena Patil	Local Member – Industry	Member	Absent
10	Mrs. Shukrani Shinde	Local Member – Research /Alumni	Member	s. cshinde
11	Ms. Amruta Joshi (NGO)	Local Member – Social Service	Member	AJoshi
12	Mrs. Jyoti Hiremath	IQAC Coordinator	Member	*signature*
13	Ms. Jaina Oswal	Invited Student Representative	Member	Jaina
14	Ms. Kareena Khan	Invited Student Representative	Member	KKhan
15	Dr. A R. Kulkarni	Principal	Member Secretary	*signature*

Agenda for the meeting

1. To read and confirm minutes of the meeting held on 19th Nov. 2019.
2. Preparation of academic development plan with respect to teaching & up gradation of infrastructure.
3. Approval of document retention and disposal policy.
4. Approval of Academic Calendar for 2020-21.
5. To review new academic programmes to be initiated from the college and additional teaching posts to be filled in.
6. Discussion regarding improvement in ICT facilities, setting of Language lab and Sound recording Studio for development of E-content and practical of multimedia students.
7. Preparation of Annual budget of 2020-21.
8. To take note of existing welfare activities and make suggestion for new initiatives for students & staff.
9. To approve Annual Report of 2019-20.
10. To take note on Annual examination of April-May 2020.
11. To take note of recommendation of LIC from Shivaji University, Kolhapur
12. Any other with permission of chair.

Dr. A. R. Kulkarni
Secretary, College Development Committee

Minutes of College Development Committee Meeting

Meeting of the College Development Committee was held on 16th July 2020 in the IQAC Room of the college at 4.00pm. Following Members were present for the meeting :

Sr. No.	Name of the Member	Designation		Signature
1	Dr. R. A. Shinde	Secretary & Managing Trustee	Chairman	
2	C.A. Hrishikesh R. Shinde	Management Representative	Member	
3	Mrs Snehal Khandekar	HOD Nominated by Principal	Member	Absent
4	Ar. Amarr Mestry	Nominated Teacher	Member	
5	Mrs. Pradnya Kapdi	Nominated Teacher	Member	Kapdi
6	Mrs. Nilam Jirage	Nominated Teacher	Member	
7	Mrs. Anuradha Bhosale	Nominated Non-Teaching Staff	Member	AABhosale
8	Dr. Kalindi Ranbhare	Local Member – Education	Member	
9	Mrs. Neena Patil	Local Member – Industry	Member	Absent
10	Mrs. Shukrani Shinde	Local Member – Research /Alumni	Member	SSShinde
11	Ms. Amruta Joshi (NGO)	Local Member – Social Service	Member	AJoshi
12	Mrs. Jyoti Hiremath	IQAC Coordinator	Member	
13	Ms. Jaina Oswal	Invited Student Representative	Member	Jainal
14	Ms. Kareena Khan	Invited Student Representative	Member	KKhan
15	Dr. A R. Kulkarni	Principal	Member Secretary	

Business transacted in the staff meeting held on 16th July 2020 is as follows:

1. **To read and confirm minutes of the meeting held on 19th Nov. 2019**

   Resolution: Minutes of the meeting held on 19th Nov. 2019 were read and confirmed.
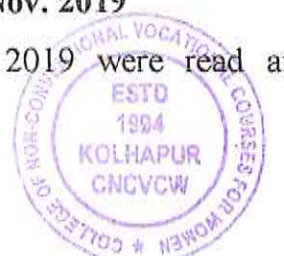
2. **Preparation of academic development plan with respect to teaching & up gradation of infrastructure**

In the light of pandemic it was resolved to restrict co-curricular and extra-curricular activities. It was decided to tentatively:

- Publication of two research papers and presentation of two papers it conferences and seminars.
- Participation in webinars, FDPs, Short Term Courses, Orientations etc.
- Organising of Webinars, Quiz, National seminar, FDPs, Workshops etc.
- Development of E-Content.
- Submission of AQAR 2015-16 and AQAR 2018-19 to NAAC, Bengaluru.
- Setting up of Language Lab.
- Updating infrastructure including furniture and colouring of building.

3. **Approval of document retention and disposal policy.**

Retention of documents and disposal policy was prepared for office documents, departmental documents, library documents respectively (Annexure I). After the detailed discussion all the members of College Development Committee approved Document Retention and Disposable policy.

4. **Approval of Academic Calendar for 2020-21.**

Under the prevailing pandemic situation and in the absence of clear cut direction from the university it was resolved to prepare departmentwise teaching plan. It was further resolved to conduct the theory classes through online mode for a minimum period of three to four lectures per day for the first term only.

5. **To review new academic programmes to be initiated from the college and additional teaching posts to be filled in.**

It was resolved to submit M.Sc. (Food Science and Nutrition) to Shivaji University with an objective of implementation of same with effect from 2021 subject to approval from university and government authorities. Accordingly new posts can be

filled as per the directions of Local Inspection Committee, Shivaji University, Kolhapur or workload for this PG programme.

6. **Discussion regarding improvement in ICT facilities, setting of Language lab and Sound recording Studio for development of E-content and practical of multimedia students.**
It was resolved to provide ICT facilities in each classroom, a language lab with 30 computers and sound recording studio for development of E-Content and for practicals of Multimedia students.

7. **Preparation of Annual budget of 2020-21.**

   Resolution: The Revenue Budget and the Capital Budget presented by Mrs. Anuradha Bhosale, Accountant and also member of the committee was unanimously approved subject approval from the Management.

8. **To take note of existing welfare activities and make suggestions for new activities for the students & employees.**
   Discussion:
   It was resolved to take insurance for staff and students.

9. **To take note and approve the annual report of 2018-2019.**
   It was resolved to approve the annual report of 2019-20 with appreciation of better academic performance.

10. **To take note on Annual examination of April-May 2020..**
    In the light of prevailing pandemic situation and as per the directions of Shivaji University, Kolhapur it was tentatively decided to conduct online examination only for the final year students. As per the directions of Shivaji University no examination will be conducted for the first and second year of B.Sc. (FTM), B.A (DMFC), B.I.D., B.Com. (Bank Mgt.), B.Sc. (Envt. Sci.) and third year of B.A

(Multimedia) where students are promoted based on the previous semester performance.

11. **To take note of recommendation of LIC from Shivaji University, Kolhapur.**

    It was resolved to initiate the process of approval of teaching posts, roaster system and selection of librarian post. It was unanimously resolved to get approval for principal post newly from Shivaji University, Kolhapur and initiate selection procedure as per the university guidelines.

12. **Any other with permission of chair.**

    - Committee members were informed that due to lockdown/ prevailing pandemic situation the overall response to admission was comparatively less as compared to previous year.

Meeting concluded with Vote of Thanks to Chairperson.

Dr. A. R. Kulkarni
Secretary, College Development Committee
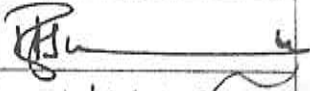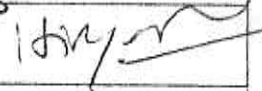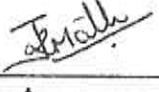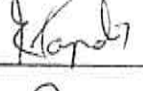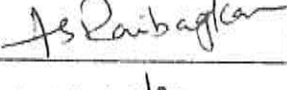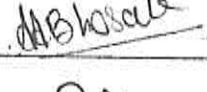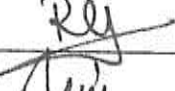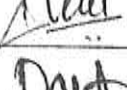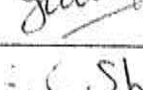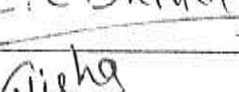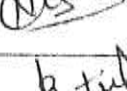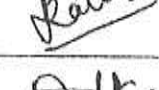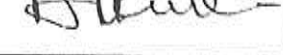
College of Non-Conventional Vocational Courses for Women, SIBER Trust, Kolhapur
College Development Committee

Date – 05/07/2018

Notice

The meeting of the College Development Committee is scheduled on 12th July 2018 at 4.00 pm in the Library hall of the college.

Following members are requested to attend the meeting.

1	Dr. R. A. Shinde	Chairman	
2	Dr. V. M. Hilage	Member	
3	Mrs. Jyoti Hiremath	Member	
4	Mrs. Bela Joshi	Member	
5	Mrs. Pradnya Kapdi	Member	
6	Mrs. Ashwini Raibagkar	Member	
7	Mrs. Anuradha Bhosale	Member	
8	Dr. R. S. Kamat	Member	
9	Ms. Nisha Mali	Member	
10	Mrs. Revati Patil	Member	
11	Ms. Smita Potdar	Member	
12	Mrs. Shukrani Shinde	Member	
13	Ms. Nisha Powar	Invited Member	
14	Ms. Rutuja Patil	Invited Member	
15	Dr. A R. Kulkarni	Secretary	

AGENDA FOR THE MEETING

1. To read and confirm minutes of the meeting held on 1st February 2018.

2. To take a note of change in name of the various programs.

3. To take a note of admissions to various programs for the academic year 2018-19.

4. To approve the academic calendar for 2018-19.

5. To approve for a submission of new programs to Shivaji University under Perspective Plan.

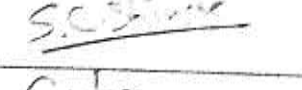| Sr. No.	Name of Program	Specialization	Duration
1	B.Com.	Business Management	3 Years
2	B.Com.	Banking Management	3 Years
3	B.Sc.	Environmental Science	3 Years
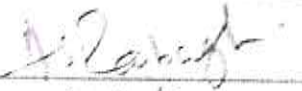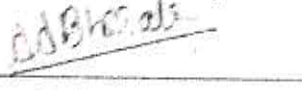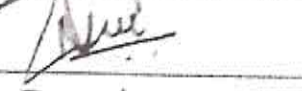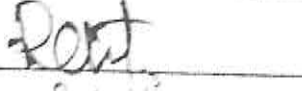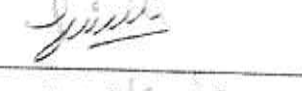
6. To approve for conduct of National Seminar / Workshop / Training Program.

7. To approve introduction of Personality Development, Communication Skills, E-learning Resources and Sports as co-curricular activities.

8. To approve short term courses in Interior Design, Food Technology, Fashion Technology and Multimedia for entrepreneurship development.

9. To consider MoU for training & exchange program with Industries / Institutes / NGOs.

10. To consider submission of Proposal for N.S.S. and N.C.C.

11. To approve Infrastructure Development :
    I)   Purchase of new computers.
    II)   Up-gradation of CCTVs.
    III) Purchase of DLPs.
    IV)   Purchase of Xerox machine for examination conducted under Shivaji University.
    V)   Renovation of wash rooms.
    VI)   Up-gradation of B.A.(M.M.) Computer Laboratory.

12. To approve registration of Alumni Association.

13. To take note and consider for initiation of certificate course in Foreign Languages as suggested by parents during Parents' meet held on 02/07/2018.

14. Any other item with permission of the chairperson.

Secretary
College Development Committee

College of Non-Conventional Vocational Courses for Women, SIBER Trust, Kolhapur
College Development Committee

The meeting of College Development Committee was held on 12th July 2018 at 4.00 pm in the Library Hall. Following members were present for the meeting.

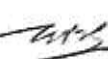|			
1	Dr. R. A. Shinde	Chairman	
2	Dr. V. M. Hilage	Member	
3	Mrs. Jyoti Hiremath	Member	
4	Mrs. Bela Joshi	Member	
5	Mrs. Pradnya Kapdi	Member	
6	Mrs. Ashwini Raibagkar	Member	
7	Mrs. Anuradha Bhosale	Member	
8	Dr. R. S. Kamat	Member	
9	Ms. Nisha Mali	Member	
10	Mrs. Revati Patil	Member	
11	Ms. Smita Potdar	Member	
12	Mrs. Shukrani Shinde	Member	
13	Ms. Nisha Powar	Invited Member	
14	Ms. Rutuja Patil	Invited Member	
15	Dr. A R. Kulkarni	Secretary	
16	Dr. M. M. Ali	Invitee	
17	Dr. Banu Zeebedea	"	
18	Mr. B S Gore.	—"—	
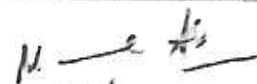
Minutes of College Development Committee meeting held on 12th July 2018

Agenda 1   To read and confirm minutes of the meeting held on 1st February 2018.

Resolution   The minutes of the previous meeting held on 1st February 2018 were read and confirmed by the members of the committee.

Agenda 2   To take a note of change in name of the various programs.

Resolution   Honorable members of the committee were informed about the changes made by the Shivaji University in the nomenclature of the existing programs.

BFTM - changed to B.Sc. in Food Technology & Management (3 years)

BDFC - changed to B.A. in Dress Making & Fashion Coordination (3 years)

BMM - changed to B.A. (Multimedia) and also from four years degree it is reduced to two years degree programme.

& BID – the duration of programme has change from three years to four years

And all these nomenclatures are as per the UGC.

The committee members appreciated the change in the nomenclature which is effective from 2018-19.

Agenda 3   To take a note of admissions to various programs for the academic year 2018-19.

Resolution   A review of the admission to various programmes for the academic year 2018-19 was done & found that the admission of the three courses are full with 60 intake and also as per the category reservations and for Multimedia there was a short of admission. The report of the same is attached. (Annexure I) Dr. R. A. Shinde appreciated the efforts made by the faculty members for admission.

Agenda 4   To approve the academic calendar for 2018-19.

Resolution   The academic calendar for 2018-19 by and enlarged is divided into following categories:

- Admission & Examination Process   – 12 weeks
- Teaching & Learning Process   – 30 weeks
- Winter & Summer Vacation   – 8 weeks
- Public holidays   – 2 weeks
  Total   - 52 weeks

As per the Shivaji University norms beginging of the term is 15th June 2018 and end of the term is 30th April 2019. The academic plan was approved by the committee members. The copy of the same is attached Annexure II.

Agenda 5   To approve for a submission of new programs to Shivaji University under Perspective Plan.

Resolution   The members of the committee unanimously approved to submit new proposal to Shivaji University Under the Perspective plan for 2018-19, for following programs

Sr. No.	Name of Program	Specialization	Duration
1	B.Com.	Business Management	3 Years
2	B.Com.	Banking Management	3 Years
3	B.Sc.	Environmental Science	3 Years

The committee members reviewed the same and approved them for the submission.

Agenda 6   To approve for conduct of National Seminar / Workshop / Training Program.

Resolution   As a part of Academic Calendar and Academic plan of individual teacher few training programmes and few workshops are to be conducted in the college and also one National Level Seminar with NAAC sponsorship common to all the programmes is planned. The same was discussed with members for approval. It was unanimously resolved to conduct a National level seminar in the month for January 2019. A proposal can be submitted for funding agencies, otherwise, Dr. R. A. Shinde sir told that we can organize the National Seminar by self-funding.

Agenda 7   To approve introduction of Personality Development, Communication Skills, E-learning Resources and Sports as co-curricular activities.

Resolution   The committee members approved for initiation of Personality Development Sessions, Communication Skills, E-learning resources from the central library and compulsory Library & Sports hour for the students as a co-curricular and extra-curricular activities.

Agenda 8   To approve short term courses in Interior Design, Food Technology, Fashion Technology and Multimedia for entrepreneurship development.

Resolution   Regarding this respective head of the departments presented the details of the short term courses for entrepreneurship development. The details are as follows:

B.A. (DMFC) -   Arriwork workshop for students / Garment making for society.

Designing.

The same were approved by the committee and was also told to conduct suitable short term Certificate Courses for School dropouts, Anganwadi teachers, house wives etc.

Agenda 9 To consider MoU for training & exchange program with Industries / Institutes / NGOs.

Resolution The Secretary of the Committee Dr. A. R. Kulkarni informed that about 8 to 10 MoUs are planned for the academic year 2018-19, for academic Exchange Programme with industries, NGOs, institutes etc.

Agenda 10 To consider submission of Proposal for N.S.S. and N.C.C.

Resolution It is unanimously decided to submit proposal for N.S.S. and N.C.C. to the concerned authorities.

Agenda 11 To approve Infrastructure Development .

Resolution There are some of the infrastructural development requirements of the college. They are as follows.

1. Purchase of new computers.
2. Up-gradation of CCTVs.
3. Purchase of DLPs.
4. Purchase of Xerox machine for examination conducted under Shivaji University.
5. Renovation of wash rooms.
6. Up-gradation of B.A.(M.M.) Computer Laboratory.

The committee had a detailed discussion on this and approved for these infrastructure developments.

Agenda 12 To approve registration of Alumni Association.

Resolution The committee approved to have a separate registration of Alumni Association and also inform the college members to do the necessary thing for the smooth conduct and registration of the Alumni Association.

Agenda 13 To take note and consider for initiation of certificate course in Foreign Languages as suggested by parents during Parents' meet held on 02/07/2018.
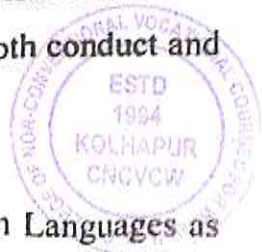
Resolution With reference to the suggestion given by the parents during Parents Meet held on 02/07/2018, college is considering for initiation of Certificate Course in Foreign Languages (German / Japanese / French). Committee members took note of the same and approved to conducts these Certificate Courses.

Agenda 14 Any other item with permission of the chairperson.

Resolution

- Students representatives expressed their views regarding the change in the college and they were very happy and satisfied with the changes.
  They also requested for extension of the library and extra time for sports.
- IQAC Coordinator also reported about the various academic plans of IQAC 2018-19.
- Dr. A. R. Kulkarni Principal informed the committee members about the status of Govt. Scholarship and the difficulties faced in the light of new nomenclature.
- Dr. R. A. Shinde Sir also told the members that if any student other than reserved category is coming from a economically lower background, the management can extend some financial assistance for the needy students who are deprived of any government scholarship.

The meeting concluded with Vote of thanks to the Chairman.

,Dr. A. R. Kulkarni
Secretary
College Development Committee