Estd.: 1994

CSIBER Trust's

COLLEGE OF NON-CONVENTIONAL VOCATIONAL COURSES FOR WOMEN, KOLHAPUR

Reaccredited by NAAC Bangalore, with 'B' Grade (2.79)

Approved by Government of Maharashtra & Affiliated to Shivaji University, Kolhapur

B.Com. Bank Management

PROSPECTUS – 2019-2020

Address-University Road, Kolhapur – 416 004 (Maharashtra)

Email: cncvcw@siberindia.edu.in

Website: www.cncvcw.edu.in

Phone: (0231)-2535405

BOARD OF DIRECTORS- CSIBER

TEACHING FACULTY- (Department of Commerce)

Late Prof. Dr. A. D. Shinde
Founder

Brief History:

The Chhatrapati Shahu Institute of Business Education and Research (CSIBER) Trust, was established in 1976 by Dr. A. D. Shinde, a practicing Chartered Accountant and Professor of Accountancy and Taxation under the able guidance of Late Padmabhooshan Vasantraodada Patil, Ex. Chief Minister, Maharashtra State, with an active support of Late Shri. Sripatrao Bondre, Ex. Minister Maharashtra State.

The Visionary Prof. Dr. A. D. Shinde, under CSIBER Trust has started College of Non-Conventional Vocational Courses for Women in 1994 for strengthening women empowerment by imparting non-Conventional quality education at affordable cost, develop the intellectual capability of individuals to understand and appreciate their local and external environments, acquire both physical and intellectual skills which will enable individuals to be self-reliant and useful members of the society.

Vision, Mission & Goals of CNCVCW

Vision

- To Promote Equal Opportunities in Higher Education for Women Student community,
- To Educate & Prepare Women student community for vocational & professional excellence
- To Face the Need of changing Economic Condition &Business Policies of the Government.

Mission
- Adopting Variety of Modern Pedagogues.
- Prepare Women Student Academically.
- Facilitate Women in Understanding, Developing Interaction and applying core and Specialized Concepts and Practices.
- Update Women in a Different Vocations and Professions to Face the Future Challenges of Market by Providing them Laboratory and Field Practical Training.

Goals
- Promoting Sense of Belongingness, Confidence and Fulfill the Expectations of Women Community and Society at Large.
- Imparting High Quality Value Based Career Oriented Education to Women Students and Encouraging to them Self Employment.
- Developing a Systematic Approach in Solving the Problems at Specific and Universal Context.
- Encouraging on Team Spirit and Team Work

Policies:
Environmental Policy & Mission

Environmental Policy of College:
"Green energy a step towards sustainable development"

Environmental Mission:

- Creating awareness among students and teachers in terms of plastic free campus, energy conservation, rain water harvesting and environmental and social outreach programmes.
- College seeks to reduce consumption of resources, reuse where ever possible and recycle the same.
- Implementation of proper principles of solid waste management and reduction of environmental pollution.

- Ensure staff and students receive appropriate environmental awareness training

Policy for Divyangjan

- Assistance is provided in all Perspectives.
- Provision of well constructed Ramp.
- Provision of Wheel Chair provided at entrance Foyer if any Divangjan Requisite.
- Provision of Barrier free environment to divyangjan.

Institutions run by the trust:

- **College of Non-Conventional Vocational Courses for Women(CNCVCW), Kolhapur. Reaccredited by NAAC, Bangalore with 'B' grade (CGPE 2.79)**
- Chh. Shahu Institute of Business Education and Research, Kolhapur (An Autonomous Institute, Programmes offered – MBA (Gen), MBA (Envt. with dual specialization., MCA, DBM, M.Sc. (Envt. & Safety), M.Sc. (Quantitative Economics), M.Phil. (Commerce & management, Social Work, Environment Management, Economics and Computer Studies) and also recognized Centre for Ph.D.
- Dinkarrao K. Shinde School of Social Work, Kolhapur. (Master of Social Work)
- Vasantraodada K. Shinde Institute of Management Studies & Research, Miraj (MBA. MCA, DBM, DIT, BBA, BCA, M.COM, PGDCA)
- Dinkarrao K. Shinde College of Education, Gadhinglaj, Dist. Kolhapur (B.Ed.)
- Smt. Radhabai Shinde English Medium School, Kolhapur
- Gijawane High School, Gijawane Gadhinglaj, Dist. Kolhapur

Programmes offered by theCollege:

Bachelor of Commerce in Bank Management B.Com. (Bank Management)
Bachelor of Science in Food Technology & Management B.Sc. (FTM)
Bachelor in Interior Design (BID)
Bachelor of Arts. in Multimedia B.A(MM)
Bachelor of Arts in Dress Making & Fashion Coordination B.A(DMFC)
Bachelor of Science in Environment Science B.Sc. (Environment Science)
Post Graduate Diploma in Nutrition & Dietetics (PGDND)

Infrastructure:

Campus-

The college campus has an area of 11 acres garlanded by lush green meadows. The three storied separate building for college consists of well-ventilated classrooms audio visual classrooms administrative block, conference hall, computer lab, laboratories, ladies room, faculty room, reading room, well equipped library with large number of text books, reference books-books and journals of National and International levels.

Class rooms and laboratories-
Well-equipped classrooms and laboratories with ICT facility

Hostel Accommodation-
The college provides separate well-maintained hostels for women in the sprawling campus with indoor game facilities like carom, table tennis, chess etc. Qualified Doctor is available
24 x 7 on call.

Language Laboratory-
The college offers language improvement programmes to improve the English language through high-tech language laboratory and subject experts.

Scholarship-
The students can apply for Scholarship as per the rules. Award of Scholarship is made/continued subject to the fulfillment of condition such as regular attendance, good behavior and satisfactory progress in studies.

Sports facility-
Well-equipped indoor and outdoor sports facilities are available such as Table tennis, chess, carom, basket ball and spacious playground. Gym is available for the use of students

Canteen-
The college has a canteen which also runs a mess for the students.

Placement-
The newly designed non-Conventional courses are increasing our students' inherent skills to empower them with power of knowledge and thereby increasing self-employability. Along with this the college extends all the help for the placement through central placement cell. The college has a full-time training and placement Officer.

Alumni-
College has a registered Alumni association.With as trength of more than 2000 ex-students the college alumni are the pride of the institute. The aim of this association is to stimulate national and international network between alumni students and staff of college and business community in general. It facilitates communities and creates right path for building a proper network.

<mark>Bachelor of Commerce (Bank Management)</mark>

Objectives of the Programme
1. To identify the different functional aspects of banking world and recognizing different opportunities in banking sector.
2. To acquire the different skills necessary for professional attitude.
3. To identify the problems and challenges faced by bank in reaching remote areas of the country as well as recent trends in banking sector.
4. To identify role and importance of technology in banking sector.
5. Analyze the day-to-day banking operations in practice.

Eligibility-
Students seeking admission to the B. Com. (Bank Management) part I, must have passed 12th standard from Commerce/Science faculty of any state from a recognized board or equivalent.

Intake-
Total intake capacity of the B.Com. (Bank Management) part I is 60.

Admission process-
Admission to the first year of B.Com.(Bank Management) Program is purely based on marks obtained at 12th standard examination and written examination/personal interview of 100 marks conducted by college as a part of entrance examination. Final selection will be based on 50% of marks obtained at 12th standard and 50% of written examination/personal interview.

Reservation Policy-
Reservation for special category such as SC, ST, NT, OBC etc. will be as per the rules of Government of Maharashtra and Shivaji University, Kolhapur.

Medium of Instruction-
The medium of instruction is English.
Duration of Program-
The duration of the Program is for three years full time and divided into two semesters per year.

Course Structure B.Com. (Bank Management)
B.Com.(Bank Management) Part I

Course code	Name of Course	Course code	Name of Course
Sem I		**Sem II**	
CC-A1	Accountancy Paper I	CC-A2	Accountancy Paper II
CC-A3	Principles of Business Management	CC-A4	Principles of Marketing
CC-A5	Business Economics Paper I	CC-A6	Business Economics Paper II
GEC-A1	Impression Management Paper I	GEC-A2	Impression Management Paper II (Business Communication)
GEC-B1	Bank Management Paper I (Principles& Practices of Banking)	GEC-B2	Bank Management Paper III (Central Banking)
AECC-C1	Bank Management Paper II(Rural & Social Banking)	AECC-C2	Bank Management Paper IV (Agriculture & Cooperative Banking)

Note:
1. **CC:** Core Course
2. **GEC:** Generic Elective Course
3. **AECC:** Ability Enhancement Compulsory Course

B.Com.(Bank Management) Part II

Course code	Name of Course	Course code	Name of Course
Sem III		**Sem IV**	
CC-B1	Accountancy Paper III (Accounting for Bank Managers)	CC-B2	Accountancy Paper IV (Bank Audit & Reporting)
CC-B3	Human Resource Management	CC-B4	Organizational Behavior
CC-B5	Business Economics Paper III (Recent Trends in Indian Economy)	CC-B6	Business Economics Paper IV(Recent Trends in Banking)
CC-B7	Business Mathematics & Statistics	CC-B8	Research Methodology
AECC-C3	Bank Management Paper V (Corporate Banking)	AECC-C4	Bank Management Paper VII (International Banking)
AECC-C5	Bank Management Paper VI (Retail Banking)	AECC-C6	Bank Management Paper VIII (Development Banks)
AECC-EVS	Environment Studies	AECC-EVS	Environment Studies

Note:
1. **CC:** Core Course
2. **AECC:** Ability Enhancement Compulsory Course

B.Com.(Bank Management) Part II

Course code	Name of Course	Course code	Name of Course
Sem V		Sem VI	
CC-C1	Entrepreneurship Development	CC-C2	Modern Management Practices
CC-C3	Bank Management Paper IX (Indian Banking Environment)	CC-C4	Bank Management Paper XIV (Foreign Exchange & Foreign Trade Finance)
CC-C5	Bank Management Paper X (Bank Technology in India)	CC-C6	Bank Management Paper XV (Treasury Management)
CC-C7	Bank Management Paper XI (Credit and Risk Management)	CC-C8	Bank Management Paper XVI (Product Development)
DSE-A1	Bank Management Paper XII (Research Methodology & Project Work)	DSE-A3	Bank Management Paper XVII (Banking & Cyber Laws)
DSE-A2	Bank Management Paper XIII (Financial Markets & Services)	DSE-A4	Bank Management Paper XVIII (Project Appraisal & Monitoring)

Note:
1. **CC:** Core Course
2. **DSE:** Discipline Specific Elective

Teaching Pedagogy:
The Dept. of Food Technology gives opportunity to explore ideas & creativity using variety of techniques & approaches. The teaching programme is carried out covering both theoretical & practical aspects by way of
- Lectures
- Audio Visual Aids
- Industry Institute Interaction
- Market Survey
- Internship
- Demonstration
- Practical Projects & Assignments
- Seminars / Workshops / Guest lectures
- Industrial Visit
- Participation in National level events

Examination-
Semester end exams will be conducted by Shivaji university.
Rules and Regulations:
Admission cancellation: As per Shivaji University norms
Attendance: Minimum 80 % attendance is compulsory to become eligible to fill up the University examination form.
Standard of Passing
1) A candidate must obtain minimum 40% of the marks in each University and internal examination paper as well as mini and major project report.

2) For environmental studies Semester IV the candidate shall have to score 28 marks out of 70 marks theory paper and 12 marks out of 30 for project work.
3) There shall be a separate head of passing in Theory and Internal examination. However, ATKT rules shall be made applicable in respect of theory paper (University Examination) only.
4) A candidate who fails in any number of subjects during semester – I & II shall admit to B.COM. (BANK MANAGEMENT)-II (appear for semester –III & Semester IV examination)
5) However, the candidate shall not be admitted to B.COM. (BANK MANAGEMENT)- III (Semester-V) unless he/she passed in all the subjects at B.COM. (BANK MANAGEMENT)-I (Semester-I & Semester-II)
6) A candidate who fails in any number of subjects during Semester-III & IV shall be admitted for B.COM. (BANK MANAGEMENT)-III & allowed to appear for Semester – V & VI examinations.

Refund:
Application for refund must be made within six months from the date of final year examination. Failing which the deposit amount will be forfeited.

Action Against Ragging:
Ragging is strictly prohibited on the college campus. Students indulging in the ragging other students will be punished as per "The Maharashtra prohibition of Ragging Act, 1999 (Mah. xxxiii of 1999) published in Maharashtra Government Gazette on 15th May 1999. Such students will be expelled from the college for period of five years and F.I.R will be lodged against them. Moreover, it will be mentioned in the college leaving certificate of such students that they are expelled because of their indulgence in ragging. The students found guilty of ragging will not be admitted to this college

Completion of B.Com. (Bank Management) program:
Candidate who fails to complete the program within a period of three years should complete the program within 6 years from the date of joining the program.

Job Opportunities:
Department of commerce of CNCVCW aims to expand commerce and management research and education and to give better career prospects to students in the field of Commerce and management to enable them to meet the demands of high-end professionals.
- Education (M. Com, MBA, MS, MMS etc.)
- Professional Courses (CA, CS, CMA, etc.)
- Banking
- Industries
- Financial Planning & Consulting
- Management Accountant
- Marketing
- Outsourcing Industry
- Share Market
- Freelancer & Many More to explore.

Other than this degree course college also offers some of the short term courses like:
- Certificate course in German language.
- Certificate course in French language.
- Certificate course in Japanese language.

- **Course outcomes**   : 1. Enable students to learn one Foreign Language which

　　　　　　　　　　　　　　　will help them for skill development

　　　　　　　　　　　　　　2. Help students to increase employment opportunities.

- **No of Credits** :   6 credits

- **Duration of the course** :   90 contact hours

- **Syllabus Of French Language**

ADULTS COURSES CURRICULUM OVERVIEW

A1 LEVEL (Beginner)

LEVEL	Learning goals	Grammar topics
A1.1 Textbook: Texto 1 Dossiers 0, 1, 2.	• Greetings in French • Understand days of the week and months of the year. • Count (numbers) • Spell words • Introduce yourself (give your age, your job, talk about your family, say where you are from, where you live, say the languages you speak) • Ask questions (1) • Learn basic vocabulary	• Auxiliary verbs (*to be/to have*) • Genders (*masculine/feminine*) • Definite and indefinite articles • Plural form • Possessive adjectives (*my, your, his/her...*) • Regular verbs at present tense (*-er verbs*)
A1.2 Dossiers 3, Dossier 4 (leçon 13)	• Understand a menu/Order at a restaurant • Ask questions (2) • Understand and give directions (1) • Speak about the weather • Say the time • Suggest an outing • Buy in shops	• Plural of nouns • "on" pronoun • Negation • Prepositions of location (*in, on, next to, in front of...*) • Use « Quel », « Est-ce que » and « Qu'est-ce que » in a question • Demonstrative adjectives (*this, that*)

Syllabus Of German Language

Unit no :1 Content:
-        Introduction (Name, country, living place, languages etc.)
-        German alphabets, Numbers, Giving and asking information related to number

- Difference between formal and informal, personal pronouns, Verb Conjugations
- European Countries, languages and capital cities

Unit no: 2 Content:
- Hobbies, free time activities
- Conjugation of Strong verbs
- Days, Months, Seasons
- Articles
- Professions: Talking about and asking for the professions.
- Conjugation of the Verb haben and sein.

Unit no: 3 Content:
- Vocabulary related Eatables. (
  Sentence Structure.
- Akkusative Case and Akkusative Verbs
- Modalverbs
- Timings.

Unit no: 4 Content:
- Intercultural Training

Syllabus Of Japanese Language

Details of the content:
Introduction.
i)   Geographical features, culture of Japan.
 ii)   The origin of the script of Japanese language.
iii)   Introduction of Basic script, Hiragana. (46 Characters)
2).   Greetings in Japanese Language –
Good Morning, Good afternoon, Good evening, Good Night, etc.s
ii)   Writing Hiragana Letters from あ to ぞ and related words
i)   Writing Hiragana Letters from た   to ぽ   and related words .
ii)   Writing Hiragana Letters from ま to ん and related words.
i)   Self introduction in Japanese.
ii)   Numerals from 1 to 100
i)   Contracted consonant letters (Hiragana script).
ii)   Doubling of consonants with the use of つ in half case (Hiragana script).
i)   Classroom vocabulary.
Ex. Book, homework, question, answer, practice etc.
ii)   Introduction of pictorial script Kanji
人、上、山、下、川、日本語。
i)   Multiples of 1000
ii)   Multiples of 10,000
i) To express time in Japanese Language. 9 o'clock, half past nine etc.
i)   Introduction of date and month.
ii)   Days of week.
i) Introduction of Time Phrase
This month, last month, last week, today, tomorrow etc.
i)   Colors in Japanese

ii)   Fruits, flowers in Japanese.
i)   Body parts.
    i) Writing Katakana letters from ア to ゾ
ii)   Writing Katakana letters from タ to ン.
i) Expressing nationality of a particular country.
i)   Contracted consonant letters (Katakana script)
ii)   Doubling of consonants with the use of ツ in half case (Katakana script).
*Note: Words written phonetically using the Latin alphabet (romaji) will be only used in the very initial stage to aid learning pronunciations.

Following Documents required for the admission:
 1) Original HSC / SSC Mark sheet
 2) Original Leaving Certificate
 3) Photograph : Two passport size photographs
 4) Migration certificate if required
 5) Transfer Certificate
 6) Caste Certificate and validity
 7) Income certificate
 8) Aadhar Card
 9) Bank Passbook Xerox

Fee Structure:B.Com. (Bank Management)

Fee structure is as per directions of the affiliating University.

A]

Sr. No.	Particular	Fee (In Rs.) 2019-20
1	Admission Fees	100
2	Tuition Fees	9600
3	Library Fees	350
4	Workshop / Seminar Fees	400
5	College Development fees	825
6	Computer Lab	500
7	I card	50
8	Borrower Card	50
9	Shivaji University fees	625
	Total (Rs.)	**12500**

B]

Sr.No.	Particular	Amount (Rs.)
1	Library deposit (Refundable)	1000
2	Alumni Registration fee	500
3	Language Course fee	1500
	Total	3000
	Grand Total (A+B) (Rs.)	**15500**

Address

University Road, Kolhapur – 416004 (Maharashtra)

Contact

Coordinator of the Department

Ms. Charuta P Kulkarni (M.Com, NET)

Mobile Number - 9096610532

Email Id -charutakulkarni@siberindia.edu.in

Ms. Sonal Gawade (M.Com. Net, CA-PCC)

Mobile Number- 7972892950

Email Id- sonalgawde@siberindia.edu.in

College Contact Detail:

Phone – (0231) 2535405

Email – cncvcw@siberindia.edu.in

Website – www.cncvcw.edu.in