

Date: 22.10.2021

NOTICE

A departmental staff meeting is scheduled on 25/10/21 at 3.00 pm in the staffroom of Department of food Technology. Following staff members are requested to be present for the notice.

Sr. No	Staff members	Signature
1.	Mrs. Ashwini S. Raibagkar	<i>A. Raibagkar</i>
2.	Mrs. Neelam Jirage	<i>Neelam Jirage</i>
3.	Mrs. Yogita R. Mirajkar	<i>Mirajkar</i>
4.	Ms. Divya Satpute	<i>Divya Satpute</i>
5.	Ms. Sakshi. Desai	<i>Sakshi Desai</i>
6.	Ms. Nikita Jarag	<i>Narag</i>
7.	Ms. Swarada Despande	<i>Swarada Despande</i>
8.	Ms. Tejaswini Vhaskoti	<i>Tejaswini Vhaskoti</i>

Agenda for the meeting:

1. Read and confirm minutes of last meeting held on 02.10.2021
2. Review of admissions status for academic year 2021-22 of B. Sc. (FTM).
3. Discussion on Program Outcomes and Course Outcomes.
4. Review of implementation of teaching plan, individual academic plan & preparation of E content for the month October 21.
5. Discussion regarding commencement of lectures FY, SY, and TY & PGDND.
6. Review of students attending offline & online theory classes.
7. Discussion regarding add on courses to be conducted during academic year.
8. Discussion regarding purchase of books & Journals.
9. Discussion on suggestions given by alumni.
10. Review of Paper Publication
11. Any other item with the permission of chair.

Mirajkar
Mrs. Yogita R. Mirajkar
Staff Secretary

Patil
Mrs. Shweta A. Patil
Head of Department
Dept of Food Technology
CNCVCW, Kolhapur

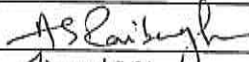
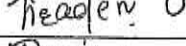
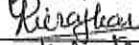
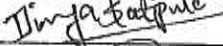
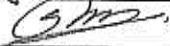
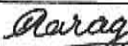
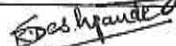
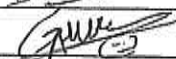


Principal
PRINCIPAL,
College of Non-Conventional
Vocational Courses For Women,
Kolhapur.

Date: 25.10.2021

Minutes

A departmental staff meeting was scheduled on 25/10/21 at 3.00 pm in the staff room of Department of food Technology. Following staff members were present for the meeting.

Sr. No	Staff members	Signature
1.	Mrs. Ashwini S. Raibagkar	
2.	Dr. Neelam Jirage	
3.	Mrs. Yogita R. Mirajkar	
4.	Ms. Divya Satpute	
5.	Ms. Sakshi. Desai	
6.	Ms. Nikita Jarag	
7.	Ms. Swarada Despande	
8.	Ms. Tejaswini Vhaskoti	

The proceedings of the meeting were as follows:

Agenda 1: Read and confirm minutes of last meeting held on 2.10.2021

Resolution: The minutes of the previous meeting held on 2.10.2021 were read and confirmed.

Agenda 2: Review of admissions status for academic year 2021-22 of B. Sc. (FTM).

Resolution: Till 25th of October 2021 the admission status of B. Sc. (FTM) – I is as follows
B. Sc. (FTM) – I = 34 admissions. B.Sc (FTM) II= 42, B.Sc. (FTM)III = 27


Agenda 3: Discussion on Program Outcomes and Course Outcomes.

Resolution: Mrs. Shweta Patil Head of Department, conveyed the Program Outcomes, Course Outcomes and Program Specific Outcomes to all faculty members and also informed class coordinators to convey the same to all students.

Agenda 4: Review of implementation of teaching plan, individual academic plan & preparation of E content for the month of October 21.

Resolution: Teaching plan of odd semester of FY, SY and TY were submitted to the Head of department. Also individual academic plan were submitted by each faculty to the HOD. Mrs. Shweta Patil also informed about submission of E content for the month of October 21 on 30th October 2021.




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Agenda 5: Discussion regarding commencement of lectures FY, SY, and TY & PGDND.

Resolution: As per the Government regulation & SUK guidelines College will be start in Offline mode for those students who had double vaccinated. Commencement of lectures in offline mode started from 20th October 21. Timetable of same was prepared for B.Sc (FTM) & PGDND.(Annexure I)

Agenda 6: Review of students attending offline & online theory classes.

Resolution: As majority of the students were not double vaccinated, students were attending the online & offline theory classes.

Agenda 7: Discussion regarding add on courses to be conducted during academic year.

Resolution: As per the discussion with Principal sir, add on course will be conducted for second year student is Obesity Management & for third year students is Therapeutic Nutrition.

Agenda 8: Discussion regarding purchase of books & Journals.

Resolution: All the faculty members were informed to prepare list of new books & journals & submitted to Kumbhar maam for the academic year.

Agenda 9: Discussion on suggestions given by alumni.

Resolution: For PGDND –

1. Training programme / Add on courses on Diseases & diets, renal nutrition, child obesity, cancer nutrition, communication skills & personality development.
2. For B.Sc (FTM) - Short term training program for students & alumni.

Agenda 10: Review of Paper Publication

Resolution: In the month of October no faculty member published paper.

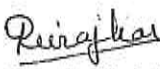
Agenda 11: Any other item with the permission of chair.


Resolution: 1.Resume format given by the principal Sir should be updated before 30th October by each faculty member.

2. Guest Lectures given by faculty members in the month of October is


a. Mrs. Shweta Patil – Food Microbiology to the PGDND Students

b. Mrs. Ashwini Raibagkar – Nutrition & metabolism of major nutrients – Final year B.Tech students.


Mrs. Yogita R. Mirajkar
Staff secretary


Mrs. Shweta A. Patil
Head of Department
Dept of Food technology




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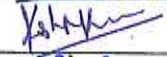
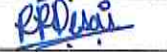
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Department of B.Com (Bank Management)

Date: 22/10/2021

NOTICE

A Staff Meeting of Department of Commerce is scheduled on 25/10/2021 at 3.00 pm

Following staff members are requested to attend the meeting:

1.	Ms. Shamal Pawar	Coordinator	
2.	Ms. Kshitija Kulkarni	Member	
2.	Ms. Radhika Desai	Member	

Agenda of the meeting:

1. Read and confirm minutes of the last meeting held in sept.2021.
2. To Review approval B.Com Part III syllabus from BOS
3. Review the admission of B.Com Part I and counselling status for fresh admission
4. To review the admission status for B. Com Part II & III
5. Discussion on Program Outcomes and Course Outcomes.
6. To review the joining status of new recruits for Dept. of Commerce
7. To review preparation of teaching plan.
8. To review students Covid vaccination status (Dose I & Dose II)
9. To review the reopening status of college under the guidelines of university.
10. To review implementation of online time table for all three years.
11. Any other item with the permission of chairman



Ms. Shamal Arvind Pawar




Coordinator



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Department of Commerce

Departmental meeting was conducted on 25/10/2021 at 3.00 pm. Following staff members were present for the meeting:

1.	Ms. Shamal Pawar	Coordinator	
2.	Ms. Kshitija Kulkarni	Member	
2.	Ms. Radhika Desai	Member	

Minutes of Meeting

Following points were discussed:

Agenda 1: Read and confirm minutes of the last meeting held in Sept, 2021.

Resolution: Minutes were read and confirmed.

Agenda 2: To Review approval B. Com Part III syllabus from BOS

Resolution: BOS has approved the syllabus of B. Com Part III and it is displayed on the website of university.

Agenda 3. Review the admission status of B.Com Part I and counselling status for fresh admission

Resolution: 1. Till date total admissions for Part I are 13 students

2. Faculty visited Jr, Colleges from Kagal (D.R Mane college, Jaisingh Rao Ghatage college ,

Shahu high school & Jr college, Yashvantrao Ghatage college Kagal.

Agenda 4: To review the admission status for B. Com Part II & III

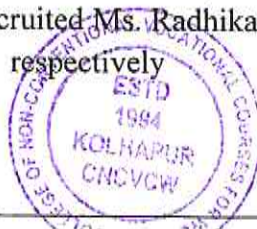
Resolution: Till date admission status for third year is complete. Second year out of 11 students 9 students have taken admission. Two students (Sanika Bansode and Nikita Awate) are informed to take admission before 30th Oct.2021.

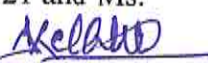
Agenda 5: Discussion on Program Outcomes and Course Outcomes.

Resolution: During the meeting Department Coordinator conveyed the Program Outcomes and Course Outcomes to all faculty members and also informed class coordinators to convey the same to all students.

Agenda 6: To review the status of new recruits for Dept. of Commerce

Resolution: Two faculty have been recruited Ms. Radhika Desai joined on 4/10/2021 and Ms. Kshitija Kulkarni joined on 8/10/2021 respectively




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Agenda 7: To review preparation of teaching plan

Resolution: Teaching Plan for the academic year 2021-22 has been prepared by all the faculties.

Agenda 8: To review the students Covid vaccination status (Dose I & Dose II)

Resolution: Google form regarding vaccination status of students was circulated in respective groups to know no of students who are vaccinated for Dose 1 and Dose 2. As per the information provided by the students, it is observed that most of the students from the dept. have received Dose1 of vaccination and only 2 students out of 27 have received both the vaccination.

Agenda 9: To review the reopening status of college under the guideline of university

Resolution: As per the circular received from university regarding reopening of college on 20th Oct.2021, it is mandatory that students to attend offline lecture they must have taken both Dose of Covid vaccination. As per the data provided by students it is observed that most of the students are not fully vaccinated .Hence it was decided to start college on online mode.

Agenda 10: To review implementation of online time table for all three years

Resolution: Online timetable was prepared and implemented from on 20th Oct.2021

Agenda 11: Any other item with the permission of chairman

Resolution: No other item was discussed.



A handwritten signature in blue ink, appearing to read "Shamal", with a horizontal line underneath.

Ms. Shamal Arvind Pawar

Coordinator

A handwritten signature in blue ink, appearing to read "Shamal", with a horizontal line underneath.

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23/10/2021

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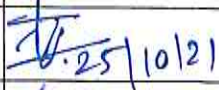
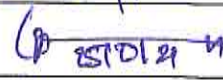
Interior Design Department

Notice


A staff meeting scheduled on 25 October 2021 at 2:00 pm in the staff room of Department of Interior Design. All members are requested to attend the meeting.

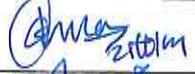
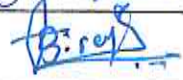
AGENDA FOR THE MEETING

1. To read and confirm the minutes of last meeting held on 28 of September
2. To take review of online lecture and syllabus update.
3. To discuss reopening of college as per guideline of state govt. and university
4. To discussion on program outcome and course outcome
5. To discuss the nature of lectures & reframe the timetable as per the conditions
6. To take review of individual teaching plan, Academic plan and Academic calendar.
7. To take review of committees allotted to staff members & inform them regarding its Working nature
8. To take review of admission status of previous students and to increase the count of Admission for fist year & workout strategic plan
9. Any other item with the permission of chair.

Sr. No.	Name of the faculty	Department	Designation	Sign
1.	Ar. Varsharani Jamdar	B.I.D	Staff secretary	
2.	Ar. Guruprasad Yernalkar	B.I.D	Member	
3.	Ar. Tanvi Moghe	B.I.D	Member	Absent




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4.	Ar. Asma Dar	B.I.D	Member	
5.	ID. Tejashree Birajdar	B.I.D	Member	



Ar. Amarr N. Mestry

Head of the department

Date: 23/10/2021



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College of Non- Conventional Vocational Courses for Women, Kolhapur

Interior Design Department

Minutes of Meeting

Date: 27/10/2021

A staff meeting scheduled in the Department of Interior Design on 25 October 2021 at 12:00 noon. Following points were discussed:

Agenda 1: To read and confirm minutes of last meeting held on 28 September 2021.

Resolution 1: Minutes of the last meeting held on 28th September 2021 were read and Confirmed.

Agenda 2: To take review of online lecture and syllabus update

Resolution 2: A review was taken commencement of online lecture for semester I, III, V, VII & all. The staff members have started online & offline lectures as per the syllabus

Agenda 3: To discuss reopening of college as per guideline of state govt. and university

Resolution 3: Review was taken for the reopening of the college as per govt. & university Guidelines from day 20 October 2021 as per scheduled timetable.

Agenda 4: To discuss on program outcome and course outcome.

Resolution 4: Ar. Amarr Mestry head of department conveyed the program outcome and course outcome, program specific outcome of all the faculty members and informed class co-ordinators to convey the same to all students.

Agenda 5: To discuss the nature of lectures & reframe the timetable as per the conditions

Resolution 5: Review was taken of the nature of lectures for online & offline classes there for Change in the timetable according to the college schedule

Agenda 6: To take review of individual teaching plan, Academic plan and Academic calendar.

Resolution 6: Review was taken of individual teaching plan, Academic plan and Academic Calendar as per the requirement

Agenda 7: To take review of committees allotted to staff members & inform them regarding its Working nature



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Resolution 7: Review was taken for committees allotted to staff members informed & discussed Their responsibilities & working nature.

Agenda 8: To take review of admission status of previous students and to increase the count of Admission for fist year & workout strategic plan

Resolution 8: Review of admission status were taken of the First Year Bachelor of Interior Design

Course for the Academic Year 2021-22 and a strategic plan was discussed to improve the Number of admissions.

Agenda 9: Any other point with the permission of chairperson.

Resolution 9: No other item was discussed.

Minutes of last meeting was held and discussed.




Ar. Amarr N. Mestry

Head of the department

Date: 27/10/2021






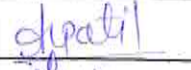
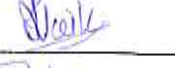
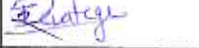

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23/10/2021

Notice

All the staff members of the department are informed to be present for the Departmental staff meeting to be held on 25th October, 2021 at 3.30 pm in the Fashion Design Department staff room.



Mrs. Pradnya Kapdi
Staff secretary

Sr No	Name of the staff	Sign
1	Mrs Jyoti R Hiremath	
2	Mr Adarsh Chavan	
3	Mrs Archana Patil	
4	Ms. Sayali Naik	
5	Mr. Omkar Ghatge	

Agenda for the meeting:

- 1) To read and confirm the minutes of previous meeting held on 1st October, 2021.
- 2) Action taken report of 1st October 2021 meeting.
- 3) Review of admission for academic year 2021-2022.
- 4) To review the implementation of teaching plan and preparation of E- content for the same, for the month of October, 2021.
- 5) Discussion on Program Outcomes and Course Outcomes.
- 6) Discussion regarding commencement of lectures 1st, 2nd & 3rd year students.
- 7) Review of students attending offline and online theory classes.
- 8) Review of individual academic plan.


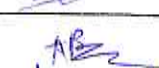
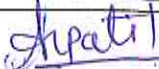
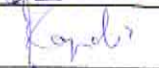





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17-11

- 9) Discussion regarding add-on courses to be conducted during the academic year.
- 10) Suggestion for purchase of library books, journals and purchase of software.
- 11) Any other item with permission of chairman.

Minutes of the meeting held on 25/10/2021.

Departmental meeting was conducted on 25/10/2021 at 3.30 pm in the staff room, following staff members were presented for the meeting.

Sr No	Name of the staff	Sign
1.	Mrs. Jyoti R Hiremath Chairman	
2	Mr. Adarsh Chavan Member	
3	Mrs.. Archana Patil Member	
4	Mrs. Pradnya P Kapdi Member	
5	Mrs. Sayali Naik Member	
6	Mr. Omkar Ghatge Member	

Proceedings of the meeting were as follows-

Agenda 1.-To read and confirm the minutes of previous meeting held on 01/10/2021.

Resolution-The minutes of the previous meeting were read and confirm.


Agenda 2- Review of Action taken report of previous meeting.

Resolution-

Action Taken Report of the meeting held on 01/10/ 2021

Item	Resolution	Action taken
1. Review regarding admissions for the academic year 2021-2022.	For the academic year 2021-22, 50 students took admission for 1st year and for 4 students took admission for 2nd yr and more efforts need to be taken for	Efforts were taken to improve the admission and almost 58 students took admission for 1st year and 7 students in second year.




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	improvement of admissions.	
2. Discussion regarding admission of 2nd & 3rd year students.	Message has been shared to all the students regarding taking admission for 2nd and 3rd yr students.	All the class coordinators informed to give reminder to the students to take admission at the earliest so that the 2nd yr students can take up internship.
3) Discussion regarding preparation and submission of teaching plan, academic plan and academic calendar, by all staff members for academic year 2021-2022.	All the new and existing staff members were asked to prepare teaching plan for the respective subject, also regarding academic calendar, it is planned to take atleast 2 guest lectures per class, theme to be given for thematic displays and wall paper display. Competition /Add-on courses can be launched in Jewellery Design and Graphics in Fashion, also a suggestion regarding Spectacular Magazine to display best students work was given.	All the new and existing staff members prepared and submitted the teaching plan for the month of October, and suggestions for new topics for thematic display were suggested which are yet to be finalised.
4) Distribution of workload and finalization of Time-Table.	Allotment of subjects for the new academic year was done taking into consideration workload of the staff members, and also the time table was finalized as the online lectures for the new academic year	All the staff members have started conducting online lectures successfully.



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	is supposed to begin from 4th October, 2021.	
5) Appointment of class coordinators.	<p>Mrs. Archana Patil – Class Coordinator Ist yr</p> <p>Mrs. Pradnya Kapdi – Class Coordinator IInd yr</p> <p>Mr. Adarsh Chavan – Class Coordinator IIIrd yr.</p> <p>These are the appointments done of the class coordinators done respectively.</p>	All the class coordinators took up the responsibility of respective classes and necessary instructions were given to the students regarding rules and regulations of the college, requirement of attendance etc.
6) Discussion Regarding the proposal received for 3D Fashion Designing.	It was proposed to make MOU with the concerned institute to conduct the 3D Fashion Designing Course which can be implemented for 3rd yr students and the coordinator for this will be Mr. Omkar Ghatge and Mrs. Sayali Naik resp.	The coordinator have taken up the responsibility of contacting the concerned institute and will soon know about the acceptance of MOU with them.
5) Any other item with permission of chairman.	Taking into consideration of the new appointment of Mr. Omkar Ghatge, HOD. Mrs Jyoti Hiremath proposed him to teach us regarding Google Scheduling of the lectures and also upgradation of CNCVCW website.	Mr. Omkar Ghatge is taking interest in updating the knowledge of Google Scheduling and staff is making use of it.

Action taken report of previous meeting was confirmed with minor changes.



[Signature]
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Resolution – All the staff members unanimously showed interest in paper publication and addition of paper will be seen by end of the next month.

Agenda 9 - Discussion regarding add-on courses to be conducted during the academic year.

Resolution – As per the discussion the staff members suggested Add-on courses like -- Aari work for the 2nd year students, 3D in Fashion Design or Digital India Courses for all the students, Graphics in fashion Design for 3rd yr students.


Agenda 10 - Suggestion for purchase of library books, journals and purchase of software.
Resolution – All the staff members were asked to give the suggestion for purchase of new books, journals and purchase of software.

Agenda 11 – Any other item with permission of chairman.

Resolution – Vaccination drive for social cause was to be conducted in college campus for the benefit of the students and society for which Mouth publicity and Social media platform was to be used for the same.

Discussion regarding Green Fashion International Conference, conducted by SOFT, Pune which is to be conducted in the month of December was done and suggested to present papers in the same.




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Department of Food Technology

NOTICE

Date- 27/09/21

Virtual Parent- Student Meet (2021-22)

Virtual Parent- Student Meet for the first year students of the Academic year 2021-22 along with the Principal and Faculty members of the department is scheduled on 1st October 2021 at 12:15 pm (Programme schedule is attached as annexure 1). All faculty members are requested to attend the same.

Agenda for the meeting

1. Welcome address by Principal.
2. Introduction of the department by Mrs. Shweta Patil; Head of Department.
3. Introduction of Staff members.
4. Interaction with Parents and Students.

Dr. Neelam Jirage
27/09/21

PGDND Co-ordinator

Mrs. Shweta Patil
27/09/21

Head of Department

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DEPT. OF FOOD TECHNOLOGY

VIRTUAL STUDENTS PARENTS MEET (2021-2022)

Date-1-10-2021

TIME-12.15 p.m. to 1.15 p.m.

TABLE PROGRAM

Time	Details
12.15 to 12.20 p.m.	Welcome by Mrs. A.S.Raibagkar
12.20 to 12.40 p.m.	Briefing about College Dr.A.R.Kulkarni Principal CNCVCW
12.40 to 12.45 p.m.	Introduction of Food Technology Programme Mrs.Shweta Patil Head, Dept. of Food Technology CNCVCW
12.45 to 12.50 p.m.	Introduction of PGDND Programme Dr.Neelam Jirage Co-ordinator PGDND program CNCVCW
12.50 to 12.55 p.m.	Introduction of Faculty Members 1.Ashwini Raibagkar 2.Yogita Mirajkar 3.Divya Satpute 4.Nikita Jarag 5.Swarada Deshpande 6. Sakshi Desai 7.Tejaswini Vhaskoti
12.55 to 1.10 p.m.	Interaction with Students and Parents
1.10 to 1.15 p.m.	Vote of Thanks by Ashwini Raibagkar

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